



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

MEETING MINUTES

Meeting Type/Purpose: INTERNAL – Zoom National Executive Meeting	
Date: January 13, 2021 5:30 PM PDT	Location: via Zoom

1. 5:30 PM Roll Call

NAJC Attendees:	Lorene Oikawa Lynn Kobayashi Les Kojima Stéphane Hamade Maryka Omatsu Susanne Tabata Kevin Okabe, Executive Director Karina Uehara, National Administrator	Regrets	
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2. 5:37 PM Acceptance of Agenda

Document:	2. January 13, 2021 NAJC NEB Zoom Meeting Agenda		
Motion 1:	To approve the agenda for the January 13, 2021 NEB Zoom Meeting.		
Moved by:	Maryka Omatsu	Seconded by:	Susanne Tabata
Result:	Carried		

3. 5:40 PM Acceptance of Minutes

a. Minutes from the last National Executive Board Meeting

Document:	3. December 9 2020 NAJC NEB Zoom Meeting Minutes draft 1		
Motion 2:	To approve the minutes of the December 9, 2020 NEB Zoom Meeting.		
Moved by:	Lynn Deutscher Kobayashi	Seconded by:	Maryka Omatsu
Result:	Carried		
Action:	Summary of minutes to be posted in Members' only section of the website.	Assigned to:	Karina Uehara



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4. 5:45 PM New NEB Transition

a. Planning Calendar and Key Tasks – Remainder of Fiscal Year

- January (NEB Preparation)
 - Finalize tactical plan
 - Finalize budget and distribute to Membership
 - Set up meeting of organizational presidents?
 - Follow up on suggestions from NAJC General Meeting
- March
 - NAJC General Membership Meeting
 - Annual Budget Approval
- May
 - By-Election Confirmation of Elected NEB Members
- June
 - NAJC General Membership Meeting
- September
 - NAJC Annual General Meeting

5. 5:50 PM Project Updates

a. NAJC Tactical Plan

Document:	5. a) Tactical Plan Update December 6, 2020 v3		
Motion 3:	To approve the NAJC Tactical Plan as updated on December 6, 2020		
Moved by:	Susanne Tabata	Seconded by:	Les Kojima
Result:	Carried		
Action:	Plan summary should be drafted and presented to the membership	Assigned to:	Kevin Okabe
	Relevant sections of the plan should be communicated to committees and reviewed in conjunction with the establishment of the committee's budget		Committee Chairs
	Add strengthening community capacity in human rights		Kevin Okabe



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b. BC Redress

Document:	5. b) National Association of Japanese Canadians Deck Final
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- Government of BC still contemplating timing of when discussions will be conducted with the NAJC. It was understood that the IFSD report has been received and read by the Government.

c. Anglican Healing Fund

Document:	5. c) AHFC January 2021 report to NEB
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- Meeting held with Anglican Church to outline key points in our negotiating position
- Awaiting Anglican Church proposal and feedback

6. 6:50 PM Committee Updates

a. Human Rights Committee

Document:	6. a) DRAFT-MINUTES - NAJC HRC - 2021-01-06 January [4155] 6. a) NAJC Representative on CRRF 6. a) Humphrey 2021 Human Rights Training Framework		
Action:	Art Miki identified that the NAJC can identify his replacement for CRRF– need to identify process and potential candidates in the future. Note that Art’s role is NOT a BOARD position, and is there to provide historical context about the formation of the CRRF and NAJC’s role in its creation	Assigned to:	Kevin Okabe and Lorene Oikawa

Document:	6. a) HASEGAWA Connor - Cover Letter Dec 2020 6. a) HASEGAWA Connor - CV Dec 2020		
Motion 4:	To approve the appointment of Connor Hasegawa from Montreal as a member of the NAJC Human Rights Committee for a period of two years ending January 10, 2023.		
Moved by:	Lynn Deutscher Kobayashi	Seconded by:	Les Kojima
Result:	Carried		



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b. Community Development

Document:	6. b) Community Development Committee January 2021 report to NEB
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- Virtual information session held and information passed along to attendees
- Expect that the \$9500 in remaining funds will be allocated by the February NEB meeting

c. Endowment Fund Committee

- Deadline for 2021 Grant Awards will be discussed at the next committee meeting and communicated to community

d. Constitution and Resolutions Committee

- Monthly meetings on 3rd Tuesday of each month
- Working on carry forward items from the previous committee

e. Treasurer's Report

- Rejection of application to become a charity – Audit and Review Committee still investigating this but probably recommends that we withdraw our application at this time as there are substantive matters that need to be considered before reapplying

Document:	6. c) NAJC Dec 31 2020 Financials and 2021-22 Budget SUMMARY 6. c) NAJC Dec 31 2020 Financials and 2021-22 Budget 6. c) Quarterly for National Association of Japanese Canadians, for Q4 2020		
Action:	Review proposed budget as recommended by the Audit and Review Committee and submit budget requests by January 31, 2021	Assigned to:	All NEB Members

7:32pm

Motion 5:	To extend the meeting for another 30 minutes.		
Moved by:	Maryka Omatsu	Seconded by:	Lynn Deutscher Kobayashi
Result:	Carried		

Document:	6. c) CSJ2021_Applicant_Guide
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f. Membership Committee

- Interest in exploring membership management systems
 - Edmonton
 - Winnipeg
 - Toronto
 - Reached out to Calgary and Vancouver to assess potential interest
- Updated member information form (organizations) and will be asking organizations to review and update
- Also, ensure updated member information is on the NAJC website

Action:	Membership committee to review proposals and come back to NEB with some ideas	Assigned to:	Stéphane Hamade Kevin Okabe
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g. Arts, Culture, Education

h. JCYL

- Held virtual dinner event and meet up
- Trivia night on January 31.
- Planning for some sort of intergenerational/intersectionality session

i. Heritage Committee

7. 8:00 PM Correspondence and Communications

a. Upcoming Newsletter Deadlines

- Bulletin Feb 1, 2021
 - Suggest a Report from Committees in Bulletin, monthly or bi-monthly.
- NAJC Newsletter January 21, 2021

- a) Recommendation to create quarterly report to membership, to be distributed one month prior to each general meeting



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- December 2020 Quarterly Report – Issue by February 15, 2021, including budget and strategic plan update
- March 2021 Quarterly Report – Issue by May 15, 2021 including unaudited financials
- 2020-2021 Annual Report – Issue by Aug 1, 2021

b. Landscapes of Injustice

8. Upcoming Meetings

Document:	NAJC Calendar (see file on main Sync shared folder)		
Date	Type	Via	
Jan 21, 2021	NAJC Newsletter Deadline		
Feb 10, 2021 5:30 PM PST	NEB Meeting	Zoom	
Feb 25, 2021	NAJC Newsletter Deadline		
Mar 10, 2021 5:30 PM PST	NEB Meeting	Zoom	
Mar 17, 2021 5:30 PM PST	NAJC General Membership Meeting	Zoom	
Mar 25, 2021	NAJC Newsletter Deadline		
Mar 31, 2021	Endowment Fund Deadline?		
Apr 14, 2021 5:30 PM PST	NEB Meeting	Zoom	
Apr 23, 2021	NAJC Newsletter Deadline		

9. Adjournment at 8:04 pm

Motion 6:	To adjourn the January 13, 2021 NEB Zoom Meeting.
Moved by:	Les Kojima