



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

MEETING MINUTES

Meeting Type/Purpose: INTERNAL – Zoom National Executive Meeting	
Date: December 9, 2020 5:30 PM PDT	Location: via Zoom

1. 5:32 PM Roll Call

NAJC Attendees:	Lorene Oikawa Lynn Deutscher Kobayashi Les Kojima Stéphane Hamade Maryka Omatsu Susanne Tabata Kevin Okabe Karina Uehara	Regrets	
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2. 5:35 PM Acceptance of Agenda

Document:	2. December 9, 2020 NAJC NEB Zoom Meeting Agenda		
Motion 1:	To approve the agenda for the December 9, 2020 NEB Zoom Meeting as amended.		
Moved by:	Maryka Omatsu	Seconded by:	Lynn Deutscher Kobayashi
Result:	Carried as amended		

3. 5:40 PM Acceptance of Minutes

a. Minutes from the last National Executive Board Meeting

Document:	3. November 11 2020 NAJC NEB Zoom Meeting Minutes		
Motion 2:	To approve the minutes of the November 11, 2020 NEB Zoom Meeting.		
Moved by:	Lynn Deutscher Kobayashi	Seconded by:	Stéphane Hamade
Result:	Carried		
Action:	Summary of minutes to be posted in Members' only section of the website.	Assigned to:	Karina Uehara

Document:	3. b) October 2 2020 NAJC AGM minutes draft 1		
Action:	Summary of minutes to be distributed to the membership.	Assigned to:	Kevin Okabe
Action:	Minutes to be posted in Members' only section of the website.	Assigned to:	Karina Uehara



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4. 5:45 PM New NEB Transition

a. Administrative Points

- Email
- Sync Folders
- Zoom

b. Potential NEB Board “By-Election” Process

8.2.1	Nomination papers are sent out from the National Office at least one hundred and fifty (150) days before the NAJC AGM.	Nomination papers sent out	20-Dec-20
8.2.2	Nomination papers are to be returned to the National Office at least ninety (90) days before the NAJC AGM.	Deadline for return of nomination papers	18-Feb-21
8.2.3	Nomination papers of filing candidates, along with the ballot, will be sent to the Membership sixty (60) days before the AGM.	Nomination papers and ballots to be sent out	20-Mar-21
10.1	Mail-in ballots must be received by the National Office seven (7) days prior to the NAJC AGM.	Deadline for returning mail-in ballots	12-May-21

Motion 3:	To call an election for May 12, 2021 to fill the two vacant positions (Secretary and Director) that exist on the current National Executive Board.		
Moved by:	Stéphane Hamade	Seconded by:	Susanne Tabata
Result:	Carried		
Action:	Process to be announced at the December 16, 2020 General Meeting and a call for nominations should be sent out by December 20, 2020	Assigned to:	Kevin Okabe and Nominations Committee



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c. Planning Calendar and Key Tasks – Remainder of Fiscal Year

- December
 - Constitutional and by-law updates (if required)
 - Get the first draft of the budget and distribute to Membership
 - Call for nominations
 - Set up meeting of organizational presidents
 - Round table update from various member organizations
 - Community Development Grants – second call for applications, deadline January 31, 2021
- March
 - NAJC General Membership Meeting
 - Approval of Budget
 - Constitutional and Bylaw Revisions
- May
 - By-Election Confirmation of Elected NEB Members
- June
 - NAJC General Membership Meeting

d. Expected Response Times

- What are reasonable expectations with respect to:
 - Responding to emails and polls – 48-hour response should be expected if listed as URGENT/ACTION REQUIRED

5. 6:00 PM Project Updates

a. NAJC Tactical Plan-

Document:	5. a) Tactical Plan Update December 6 2020		
Motion 4:	To approve the NAJC Tactical Plan as updated on December 6, 2020		
Moved by:		Seconded by:	
Result:	Deferred to January to allow for complete update and review		
Action:	Plan summary to be updated and circulated for NEB for review by Dec 31, 2020	Assigned to:	Kevin Okabe
	Plan summary should be drafted and presented to the membership in March 2020		Kevin Okabe



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	Relevant sections of the plan should be communicated to committees		Committee Chairs
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b. BC Redress

Action:	Further discussion required off-line to discuss whether to change the structure of the strategy team	Assigned to:	Susanne Tabata
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c. Anglican Healing Fund

Online motion voted on November 25, 2020 by Doodle:

Motion :	To appoint Art Miki and Keiko Miki from Winnipeg as advisors to the NAJC's Ad-Hoc Anglican Healing Fund Committee effective November 27, 2020 to serve until the committee has completed their work and is disbanded.		
Moved by:	Les Kojima	Seconded by:	Lynn Kobayashi
Result:	Carried		

d. Landscapes of Injustice

Document:	5. d) LOI Letter to NAJC 2020Nov08
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- NAJC committed to support the LOI project but no monetary commitment made at this time – to be discussed/addressed later.

Action:	Follow up on the letter of support for the LOI application. Follow up on correspondence sent to member organizations asking for support	Assigned to:	Lorene Oikawa
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6. 6:30 PM Committee Updates

a. General

- A question was raised about whether committee members must step down after serving two terms on the committee. The by-laws state:



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24.2.5. Volunteers on Standing Committees will be appointed by the Standing Committee Chair and their term of service will end at the conclusion of the project/assignment.

24.2.6. The term of all appointed members shall be for one term and may be extended for an additional term upon the recommendation of the Committee Chair.

- Does not seem to prohibit serving consecutive terms if approved by the committee chair and NEB. Also, this does NOT mean that all committee members are automatically terminated when the NEB turns over. Constitution and Resolutions Committee should clarify and confirm.

b. Human Rights Committee

Document:	6. b) HRC - Summary Meeting Reports - 2020- November, December
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Document:	6. b) Pauline Kajiura resume 2020		
Motion 5:	To approve the appointments of Pauline Kajiura from Hamilton and Fumi Torigai from Whitehorse as members of the NAJC Human Rights Committee for a period of two years ending December 8, 2022.		
Moved by:	Maryka Omatsu	Seconded by:	Susanne Tabata
Result:	Carried		

Action:	Can committee members be paid for work that they perform on behalf of a committee?	Assigned to:	Kevin Okabe
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c. Extension of NEB meeting

Motion 6:	To extend the NEB meeting by 15 minutes		
Moved by:	Stéphane Hamade	Seconded by:	Maryka Omatsu
Result:	Carried		

d. Community Development fund

Document:	6. d) Community Development Committee Report Dec 2020
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Motion 7:	To establish a second round of applications for those that had not applied previously applied for funding, to a maximum of \$9500.		
Moved by:	Les Kojima	Seconded by:	Lynn Deutscher Kobayashi
Result:	Carried		

e. JCYL

Document:	6. e) KISOMURA YLC CV 2020		
Motion 8:	To approve the appointments of Kayla Isomura (Vancouver) and Jane Komori (Kamloops) as members of the JCYL Committee for a period of two years ending December 8, 2022.		
Moved by:	Stéphane Hamade	Seconded by:	Lynn Deutscher Kobayashi
Result:	Carried		

f. Constitution and Resolutions Committee

Document:	6. f) Constitution and Resolutions Committee Chair		
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g. Treasurer's Report

Document:	6. g) Letter_from_the_Charities_Directorate_2020_11_30_16_44_24_571		
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Document:	6. g) Financial Statement versus Budget 2020-2021 6. g) Draft 2021-2022 Budget and Nov 30, 2020 Financial Statements		
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h. Heritage Committee

- Not active at this time.
- Deferred discussion to future meeting.

7. Correspondence and Communications (information)

a. Upcoming Newsletter Deadlines

- Bulletin Jan 1, 2021
- NAJC Newsletter Dec 19, 2020



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a) Recommendation to create quarterly report to membership, to be distributed one month prior to each general meeting

- December 2020 Quarterly Report – Issue by February 15, 2021
- March 2021 Quarterly Report – Issue by May 15, 2021
- June 2021 Quarterly Report – Issue by Aug 31, 2021

b. Request for a book endorsement for Grace Eiko Thomson

- Book is autobiographical and includes excerpts from Grace’s mother’s journal. It describes life in the Powell Street area before the war and the family’s and Grace’s life after the war.
- Lorene was asked to write an endorsement.
- NEB supports.

8. Upcoming Meetings

Document:	NAJC Calendar (see file on main Sync shared folder)		
	Date	Type	Via
	Dec 16, 2020 5:30 PM PST	NAJC General Meeting	Zoom
	Jan 13, 2021 5:30 PM PST	NEB Meeting	Zoom

9. Adjournment at 7:45 pm

Motion 9:	To adjourn the December 9, 2020 NEB Zoom Meeting.
Moved by:	Lynn Deutscher Kobayashi