



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – July 8, 2020  
AGENDA**

<b>Meeting Type/Purpose: INTERNAL – Zoom Meeting with National Executive Board</b>	
Date: July 8, 2020 5:30 PM PDT	Location: Via Zoom

1. 5:30 PM Roll Call

NAJC Attendees:	Lorene Oikawa Keiko Miki Eiko Eby Les Kojima Kiyoshi Dembo Alex Miki  Kevin Okabe Karina Uehara	Regrets	Susanne Tabata
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2. 5:35 PM Acceptance of Agenda

<b>Motion 1:</b>	To approve the agenda for the July 8, 2020 NEB Zoom Meeting.		
<b>Moved by:</b>	Eiko Eby	<b>Seconded by:</b>	Les Kojima
<b>Result:</b>	Carried		

3. 5:40 PM Acceptance of Minutes

<b>Motion 2:</b>	To approve the minutes of the June 10, 2020 NEB Zoom Meeting.		
<b>Moved by:</b>	Alex Miki	<b>Seconded by:</b>	Eiko Eby
<b>Result:</b>	Carried		



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The following motions were circulated and approved by the NAJC National Executive Board via email during the past month:

<b>Motion 1:</b>	To approve the appointment of Joanne Rollins to the Community Development Fund Committee for a two-year term effectively immediately (June 16, 2020).		
<b>Moved by:</b>	Eiko Eby	<b>Seconded by:</b>	Alex Miki
<b>Result:</b>	Carried		

<b>Motion 2:</b>	To approve the appointment of Ken Teramura to the Membership Committee for a two-year term effectively June 25, 2020.		
<b>Moved by:</b>	Kiyoshi Dembo	<b>Seconded by:</b>	Les Kojima
<b>Result:</b>	Carried		

<b>Motion 3:</b>	To approve the appointment of Ken Teramura to the Audit and Review Committee for a two-year term effectively June 25, 2020.		
<b>Moved by:</b>	Les Kojima	<b>Seconded by:</b>	Kiyoshi Dembo
<b>Result:</b>	Carried		

4. 5:45 PM National Executive Board and Endowment Fund Nominations Received

President – Lorene Oikawa (Vancouver)

Vice President – Lynn Deutscher Kobayashi (Toronto)

Treasurer – Les Kojima (Winnipeg)

Secretary – VACANT

Directors – Maryka Omatsu (Toronto), Susanne Tabata (Vancouver)

Director – ONE POSITION VACANT

JCYL Director – to be appointed later based on a recommendation from the JCYL

Past-President – No one in the role since David Mitsui resigned



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- Nominations Committee to vet candidates.
- A more formal board orientation and transition plan
  - Orientation Presentation via Zoom by Lorene and Kevin after candidates have been vetted (prior to AGM)
    - Schedule of Meetings (NEB/General Meeting/Deadlines)
    - Overview of Current Issues and Priorities
  - Orientation Package should include:
    - Advance Reading (publicly available)
      - Constitution and Bylaws
      - Annual Reports
      - Strategic Plan, Financial Statements and Budget
    - Confidentiality/Non-disclosure Agreement
    - Overall Structure
      - What has to be approved by General Membership
      - What has to be approved by NEB
      - What autonomy do committee chairs have? Executive Director? National Administrator?
    - Policies and Procedures, response to correspondence
    - Overview of infrastructure (Sync, Zoom, Email, Website)
    - Report from previous chair of committee

5. 6:00 PM Project Updates

a) JC Working Group

<b>Motion 3:</b>	To authorize the NAJC to become the official organization designated to support the JCWG in their negotiations with the Anglican Church and to appoint the Chair of the Human Rights Committee to be the NAJC National Executive Board representative on the JCWG Ad-Hoc Committee.		
<b>Moved by:</b>	Les Kojima	<b>Seconded by:</b>	Eiko Eby
<b>Result:</b>	Carried		

- Terms of reference to be established and committee members should be formalized/vetted



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b) BC Redress

- Important meeting with BC government, July 9<sup>th</sup>
- Tentatively debrief meeting on July 10<sup>th</sup> at 5:30 pm Pacific time. IFSD (Institute of Fiscal Studies and Democracy) requested a meeting.

c) Future Zoom On-line Session

- Need to confirm information about upcoming sessions
  - ACE sessions
  - Post-Covid Panel Session
    - Reopening of Centres (Late July or August)
    - Future of Event Planning
  - Landscapes of Injustice, release of a book soon
  - Participation with Japanese-American Pilgrimages
  - Human Rights
    - Canadian Race Relations Foundation
    - Bystander Training
  - Japanese Language Sessions
    - September – Post Covid
    - October (Medical Health) – through JAMSNET but open to public

6. 7:00 PM Committee Updates

a) Human Rights Committee

- Virtual session about Racism on June 20
- 13 COVID-19 related racism incident reports were received
- Members of HRC continue to work with the ACT2endracism network
- JCWG update report submitted to NEB
- Links for Human Rights resources

b) Constitution and Resolutions Committee

Report pending. Should establish priorities for committee:

- Policies and Procedures



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- Orientation for New Board Members
  - Nominations and Elections
  - Meeting Procedures (Virtual)
- c) Membership
- Committee Members – Ken Teramura, Naomi Katsumi and Patti Simpson
  - Membership form to update information for elections and renewals: deadline August 3, 2020.
  - Annual report submissions due by August 15
- d) JCYL
- Had Zoom Meet ups
  - Young Leaders Fund deadline July 19
- e) ACE
- f) Endowment Funds Committee
- Deadline was June 30<sup>th</sup>.
  - Sync folder with applications
- g) Community Development Fund Committee
- Melisa Kamibayashi Staples and David Mitsui will be on the committee this year along with Joanne Rollins
  - Deadline July 31<sup>st</sup>.
  - Sync folder with applications
- h) Treasurer's Report



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- 2019-2020 Audit Underway
- June 30 interim financial statements
- Canada Emergency Wage Subsidy

<b>Motion 4:</b>	The NAJC will apply for the Canada Emergency Wage Subsidy for all eligible periods, with appropriate supporting documents to be maintained in case of an audit.		
<b>Moved by:</b>	Les Kojima	<b>Seconded by:</b>	Keiko Miki
<b>Result:</b>	Carried		

7. Correspondence

- a) Toronto NAJC
- b) Request re: Tatsuo Kage
- c) Follow up with Angus McAllister, Carmel Tanaka and Maryka Omatsu
- d) Correspondence to Grace Thomson

8. Adjournment

<b>Motion 5</b>	To adjourn the July 8, 2020 NEB Zoom Meeting.
<b>Moved by:</b>	Eiko Eby



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NAJC Human Rights Committee Summary Report for NEB Meeting July 8<sup>th</sup>, 2020

1. Two Zoom meetings were held to coordinate the June 20<sup>th</sup> virtual session on Racism which ran smoothly thanks to participants Maryka Omatsu, Judy Hanazawa, Stephane Hamade and Alex Miki, with Lorene, Kevin and I coordinating. Feedback from registrants was positive, that they learned a lot. For future sessions I recommend establishing a process to advertise, and to post the materials and links from the session in a timely way onto the NAJC Website so people seeking information can be directed there.
2. Incident Reporting: we have received 13 forms, from TO, BC, and Whitehorse. Fumi has been translating the Japanese submissions. We are working with ACT on collating the data from all the reporting lines.
3. ACT2endracism Network continues to expand. Judy Hanazawa, Lynne Kobayashi and I join weekly and monthly meetings chaired by Teresa Woo-Paw to work on the Communications, Executive, and Outreach committees. ACT2 website has added new features and membership is growing for Full, Allies and individuals. A plan is developing to broaden the methods of outreach to disseminate culturally sensitive materials.
4. JC Working Group submitted a report with updated information on financial for the recommended healing fund and programs. A date is to be set for a meeting.

Future Planning: have more informational/ discussion sessions on current issues, eg. systemic racism, Indigenous peoples, Black communities, and the role of CRRF.

Other business:

- Kevin, Karina and I arranged a Zoom meeting on June 12 with Sarah Thomson, representative from Thompson, Dorfman, Sweatman (TDS) law firm, to acquaint them about NAJC, the previous law firm, and future needs. A NAJC file was to be sent to the firm.
- I sent an email July 2 to Joanne Planidin to suggest a date for a Zoom meeting to discuss her thoughts and how to approach work on the Communications Proposal.