



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

<b>Meeting Type/Purpose: INTERNAL – Zoom Meeting with National Executive Board</b>	
Date: May 13, 2020 5:30 PM PDT 7:30 CDT	Location: Via Zoom

1. 5:30 PM Roll Call

NAJC Attendees:	Lorene Oikawa Keiko Miki Eiko Eby Les Kojima Susanne Tabata Kiyoshi Dembo  Kevin Okabe Karina Uehara	Not in Attendance:	Alex Miki
-----------------	--	--------------------	-----------

2. 5:35 PM Acceptance of Agenda

<b>Motion 1:</b>	To approve the agenda for the May 13, 2020 NEB Zoom Meeting.		
<b>Moved by:</b>	Susanne Tabata	<b>Seconded by:</b>	Keiko Miki
<b>Result:</b>	Carried		

3. 5:40 PM Acceptance of Minutes

<b>Motion 2:</b>	To approve the minutes of the April 8, 2020 NEB Zoom Meeting.		
<b>Moved by:</b>	Eiko Eby	<b>Seconded by:</b>	Les Kojima
<b>Result:</b>	Carried		



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

4. 5:45 PM AGM and National Conference Update
- a) Cancellation of Physical NAJC AGM and National Conference
    - Unanimous recommendation from members of the organizing committee
  - b) Recommendation to organize the 2020 NAJC AGM virtually, on or after the planned October 2, 2020 date
    - Recommend planning to administer the 2020 elections for the NEB and Endowment Funds by mail-in ballot
      - Exploring option to vote electronically, but this is currently not allowed for in our current by-laws. Mail in ballots will be used for the 2020 NEB and Endowment Fund elections
    - Recommend having a candidates' forum in September, especially if elections need to be held by a mail-in balloting process

<b>Motion 3:</b>	To cancel the hosting of a physical Annual General Meeting and National Conference as a result of COVID-19 restrictions, and instead replace this with a virtual Annual General Meeting to be held on Zoom on October 2, 2020.		
<b>Moved by:</b>	Eiko Eby	<b>Seconded by:</b>	Les Kojima
<b>Result:</b>	Carried		

<b>Motion 4:</b>	To conduct the 2020 NAJC NEB and Endowment Fund Elections by mail-in ballot in accordance with the mail-in voting procedures outlined in the NAJC Policy and Procedures document.		
<b>Moved by:</b>	Eiko Eby	<b>Seconded by:</b>	Keiko Miki
<b>Result:</b>	Carried		

- Nominations Committee Chair should be separate from the Elections Committee Chair
  - Kevin will ask Joanne Planidin if she would act as nominations committee chair
  - Kevin will contact every organization to recruit people to serve on the nominations committee or on NEB/Endowment Funds
- Elections Committee should spearhead election process, supported by the Constitution and Resolutions Committee to confirm procedures.



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

- Allow candidates the option to appoint a scrutineer in Winnipeg if they choose to do so.
- If a physical meeting cannot be arranged to observe the ballot count, then we will need to look at other options (observe via Zoom or by circulating)

<b>Motion 5:</b>	To appoint Terumi Kuwada as the Elections Committee Chair instead of the Nominations Committee Chair for the purposes of the 2020 NAJC National Executive Board and Endowment Fund Committee elections because of the need to do physical ballot counting in Winnipeg.		
<b>Moved by:</b>	Les Kojima	<b>Seconded by:</b>	Keiko Miki
<b>Result:</b>	Carried Abstained: Kiyoshi Dembo		

c) Hosting of 2021 Conference in Edmonton

- While there is interest from both the EJCA and The Prince Takamado Japan Centre in acting as host for a 2021 conference, the parties recommend that this be visited in the fall of 2020.

<b>Motion 6:</b>	The NAJC will give priority to Edmonton to act as the host of the next National Conference.		
<b>Moved by:</b>	Eiko Eby	<b>Seconded by:</b>	Susanne Tabata
<b>Result:</b>	Carried		

5. 6:00 PM Project Updates

a) BC Redress

- Paul Noble and Susanne Tabata working on draft document, hopefully for next week

Action:

- Report will be presented to the BC Redress Negotiations Strategy team for their review and input with confidentiality to be maintained



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

- Committee will review and report back to the NEB with final version of report
- b) COVID 19
- Round Table Summary
    - Japanese Session: well attended.
    - English Session
- c) Future Zoom Session
- Ideas
6. 6:45 PM Committee Updates
- a) Nominations Committee
- Would like confirmation from the NEB about their intention to run for re-election to the board, or at least confirm if they do not have any intention to run for re-election. This will help us focus efforts on where recruitment may be needed
  - Identified gaps in representation include BC interior, Yukon, Alberta/Saskatchewan and Ontario (outside of Toronto)
  - Recommend having a candidates' forum, especially if elections need to be held by a mail-in balloting process
- b) Constitution and Resolutions Committee
- Review of procedures - Mail in balloting and Zoom membership meetings
  - Support the creation of other member sessions designed to facilitate dialogue and discussions on NAJC related matters
- c) Human Rights Committee
- ACT2endracism update
    - Growing number of incidents being reported and identified



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

- Google form documenting racist incidents released in Japanese and English:

[https://docs.google.com/spreadsheets/d/1etB8HhpiMZ2lRgU2Q0hY\\_O\\_Q9LfDRxDQKjyuh2QJsFc/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1etB8HhpiMZ2lRgU2Q0hY_O_Q9LfDRxDQKjyuh2QJsFc/edit?usp=sharing)

- 3 submissions have been received
- Communications Proposals
  - The NAJC could benefit from professional support
  - Constitution and Resolutions Committee should deal with area after other priorities have been addressed

d) Treasurer

- March 31, 2020 financials and audit
  - Financial audit being prepared for
  - Some numbers still being finalized
- Investment Update
  - Investment losses impacted March 31, 2020 financial but these funds have recovered somewhat in April

e) Endowment Funds Committee

- 3 current members participated in an orientation
- Recruiting for candidates to serve for coming year

<b>Motion 7:</b>	To appoint Maryka Omatsu to the Endowment Funds Committee until October 2, 2020.		
<b>Moved by:</b>	Les Kojima	<b>Seconded by:</b>	Eiko Eby
<b>Result:</b>	Carried		

f) Community Development Fund Committee

<b>Motion 8:</b>	To appoint David Mitsui to the Community Development Fund Committee for a two-year term expiring May 12, 2022		
<b>Moved by:</b>	Eiko Eby	<b>Seconded by:</b>	Susanne Tabata
<b>Result:</b>	Carried		

g) Membership



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

- Cancellation of major festival events for 2020
- h) JCYL
- i) ACE
- j) Membership
7. 9:10 PM Correspondence
- a) COPANI: Delegates' meeting in July in Paraguay was canceled.
8. Next Member Update
- Extension of existing organizational memberships
  - Virtual AGM and cancellation of conference
  - Mail-In Voting
  - Ask for volunteers to serve on Nominations Committee
  - Nominations for NEB and Endowment Fund Committee
9. Kogawa House
- Letter to be sent rejecting their application due to the controversial nature of the history relating to the applicant
10. 9:30 PM Adjournment

<b>Motion 9</b>	To adjourn the May 13, 2020 NEB Zoom Meeting.
<b>Moved by:</b>	Eiko Eby



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

**Appendix 1: Upcoming Important Dates**

<b>FUTURE EVENTS</b>		
<b>Date</b>	<b>Event</b>	<b>Location</b>
Jun 10, 2020	NEB Meeting	Zoom Videoconference
Jun 17, 2020	NAJC General Meeting	Zoom Videoconference
Jun 30, 2020	NAJC Endowment Funds Deadline (SEAD and Cultural Development)	
Jul 4, 2020	Deadline for returning nomination papers for the NEB and proposed motions for the AGM.  Membership to be informed of any proposed by-law changes to be presented at the AGM	
Jul 8, 2020	NEB Meeting	Zoom Videoconference
Jul 19, 2020	Written reports need to be submitted by this date in order to be included in the NAJC's Annual Report	
Jul 31, 2020	NAJC Community Development Deadline	
Aug 3, 2020	Deadline for renewing or applying for NAJC membership in order to be allowed to vote at the AGM.  Nomination papers, ballots, motions to be sent out to the membership	
Aug 12, 2020	NEB Meeting	Zoom Videoconference



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

<b>FUTURE EVENTS</b>		
<b>Date</b>	<b>Event</b>	<b>Location</b>
Sep 2, 2020	Target date for distribution of the AGM booklet and audited financial statements to membership	
Sep 9, 2020	NEB Meeting	Zoom Videoconference
Sep 25, 2020	Deadline for returning mail-in ballots in order to be counted for the 2020 NAJC NEB elections	
Oct 2, 2020	NAJC AGM and Conference	Edmonton
Oct 14, 2020	NEB Meeting	Zoom Videoconference
Nov 11, 2020	Remembrance Day Activities	Vancouver
Nov 11, 2020	NEB Meeting	Zoom Videoconference
Dec 9, 2020	NEB Meeting	Zoom Videoconference
Dec 16, 2020	NAJC General Meeting	Zoom Videoconference
Dec 16, 2020	By-Law Changes and Financial Statements to be forwarded to Membership along with the proposed 2020-2021 Budget so that they can be passed at the March 2021 meeting	Zoom Videoconference
Jan 13, 2021	NEB Meeting	Zoom Videoconference (or possibly in-person meeting scheduled for weekend in January)
Feb 10, 2021	NEB Meeting	Zoom Videoconference
Mar 10, 2021	NEB Meeting	Zoom Videoconference
Mar 17, 2021	NAJC Special General Meeting – By Law Changes and 2021-2022 Annual Budget	Zoom Videoconference





NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**NATIONAL EXECUTIVE BOARD MEETING  
BY ZOOM – May 13, 2020  
MINUTES**

<b>FUTURE EVENTS</b>		
<b>Date</b>	<b>Event</b>	<b>Location</b>
Mar 10, 2021	NEB Meeting	Zoom Videoconference
Apr 14, 2021	NEB Meeting	Zoom Videoconference