



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

**MEETING MINUTES**

<b>Meeting Type/Purpose: INTERNAL – Zoom Meeting with Membership Committee</b>	
Date: December 12, 2019 3:00 PM PDT	Location: via Zoom

1. Roll Call and Introductions

Attendees:	Kiyoshi Dembo, Chair Vivian Rygnestad Naomi Katsumi Patricia Simpson Kevin Okabe (Executive Director)	Regrets:	Tracey Suzuki
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2. Acceptance of Agenda

<b>Motion 1:</b>	To approve the agenda as presented.		
<b>Moved by:</b>	Vivian Rygnestad	<b>Seconded by:</b>	Naomi Katsumi
<b>Result:</b>	Carried		

3. Acceptance of the Minutes of the Last Membership Meeting

<b>Motion 2:</b>	To approve the minutes of the April 2019 Membership Meeting as presented.		
<b>Moved by:</b>	Vivian Rygnestad	<b>Seconded by:</b>	Naomi Katsumi
<b>Result:</b>	Carried		

4-1. Updated membership figures:

- a. 13 full member organizations
- b. 4 supporting member organizations
- c. 16 individual members
  - \* Significant decrease in number, compared to 56 in 2018 may be caused by the fact that members, who were interested in Nan-jin issue, decided not to renew their membership.
- d. 1 pending application for supporting member organization: Kelowna Lake-country Japanese Culture Society (applied on March 12, 2019.)
- e. 1 new application for supporting member organization: The Japanese Medical Support Network in Canada (applied on November 23, 2019.)
- f. 1 potential member: Japanese Canadian Cultural Centre of Montreal (JCCCM) (has not applied yet.)

4-2. Updated Membership Committee's expense-analysis as of Wednesday, December 12 2019  
(Detailed explanation was attached to the agenda.)



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- a. Total budget: \$2, 000.00. Total committee expenses to date: 1,937.96, including the expense of (1)300 NAJC pens (200 for Vancouver, and 100 for Toronto Summer festival and other use for Hamilton and Ottawa NAJCs) with shipping cost, (2) 1,330 NAJC bilingual membership brochures' printing cost for Toronto Summer Fest, Surrey Fusion Festival, Powel Street Festival (PSF), and Winnipeg Folklorama, and (3) gifts and mailing costs for volunteer appreciation cards.
  - b. For printing, Staples was more expensive, compared to Vista Print (about 3X the cost). The advantage with Staples was that Kevin could send the print job to any Staples store (with print shop) so the job could be done quicker without mailing charges. The quality of the paper used for the Vista Print was higher.
  - c. The volunteer appreciation cards signed off by NEB have already been distributed. About 1/3 of those were distributed by hand by Kevin at the BC Redress Consultation meetings. The rest of those will be given to NEB members at the Face to Face meeting in January, 2020.
5. Report of 2019 Membership Promotion
- a. Report of Membership Promotion was distributed as Additional information for the Agenda.
  - b. 66 NAJC pens and 69 Membership brochures (35 English and 34 Japanese) will be able to use for the activities of Asian Heritage Month in Ottawa on May 8, 9, 10, 2020.
  - c. About one and half boxes of NAJC pens can be used for PSF in 2020.
  - d. About half of English brochures from PSF were brought by Ms. Margaret Suzuki to Winnipeg for Folklorama.
  - e. We still have a good stock of brochures from Vista Print.
  - f. Although the recruitment of NAJC E-News subscribers by giving NAJC pens was not successfully done (only 14 in Toronto), through various activities such as BC Redress campaign, fun activities for kids, etc. could promote relation building and let them know the NAJC's existence successfully.
6. Report of Proposed By-Law Amendments by NAJC Constitution and Resolutions Committee
- Time line for the By-Law Amendments was as follows.
- a. The proposal, including changes in membership criteria that the previous membership committee had recommended, was approved by NEB on December 4, 2019.
  - b. On December 15, 2019 notice of Motions containing proposed by-law amendments to membership for review and consideration will be made and NEB will call Special General Meeting by March 14, 2020 to vote on amendments.
  - c. On January 15, 2020 "Question & Answer" session via Zoom to answer questions from NAJC membership on the proposed amendments will be held.



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d. In addition to the schedule of Bi-Law Amendments, interesting discussions were held among our committee members regarding how NAJC should expand its scope for future generations and to other Asian ethnic communities.

7. Plan for 2020

- a. Vivian and Tracey's term will end by December 31, 2019 and they would like to terminate their term of service.
- b. The following ideas on short term goals were brought up and a new committee will discuss them and should establish action plans.
  - \* To consider trying to set up on-line membership sign up and renewal. Patti requested the same procedure for local NAJC.
  - \* To share News-Letters, that local member organizations developed, in NAJC Website.
  - \* To install Japanese translation that has already completed by Mr. Ohki and Kiyoshi into NAJC Website after overall communication strategy will be developed.
  - \* To join Membership information Seminar via Zoom in January 2020, which Ottawa and Winnipeg proposed to help organize capacity building.
  - \* To move PSF materials, which Vivian has kept in her garage, to a new storage (One of Nikkei Place?).

8. The Japanese Medical Support Network in Canada's (Jamsnet-CANADA's) Membership Application

- a. Kiyoshi attached the following information to all members before the meeting.
  - \* 2019 Membership Form for Supporting Member Organization
  - \* Declaration Letter to support NAJC's vision and mission
  - \* Reference Letter from The Edmonton Japanese Community Association
  - \* AGM minutes in which JAMSNET-CANADA decided to apply for NAJC as a supporting member organization.
  - \* Two Financial Statements
  - \* Certificate of Incorporation by Innovation, Science and Economic Development Canada, 2017-07-18



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- \* Letter from CRA for approval of the registered charity on August 3, 2017
- b. Kiyoshi stepped down from the chair position for this discussion. Kevin took over.
  - c. Naomi asked Kiyoshi about how JAMSNET-CANADA could contribute to NAJC. Kiyoshi answered that JAMSNET-CANADA would like to support NAJC to enhance human rights in Canada in the area of medical and health care fields such as improvement of medical access. Also, for 2020 AGM and conference in Edmonton he would like to organize the health conference in both Japanese and English.
  - d. Vivian expressed that she encouraged JAMSNET-CANADA to initiate contacts with and to collaborate closely with other JC groups and individuals who are presently working on similar initiatives involving our JC community especially by using its expertise in mental health issues.

<b>Motion 3:</b>	To approve JAMSNET-CANADA's application for a supporting organization		
<b>Moved by:</b>	Vivian Rygnestad	<b>Seconded by:</b>	Patricia Simpson
<b>Result:</b>	Carried		

9. Adjournment

<b>Motion 4:</b>	To adjourn the membership committee meeting at 5:00 PM PDT		
<b>Moved by:</b>	All		
<b>Result:</b>	Carried		