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| **Meeting Type/Purpose: INTERNAL – Zoom General Membership Meeting** |
| Date: December 18, 2019 5:30 PM PDT | Location: via Zoom |

1. Roll Call

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|  | **Attending** | **Regrets** |
| NAJC Full Organizational Members:10 votes | Calgary Japanese Community Association: Roger TeshimaEdmonton Japanese Community Association: Sanae OhkiGreater Toronto Chapter of NAJC: Lynn KobayashiGreater Vancouver JC Citizens’ Association: Judy HanazawaHamilton Chapter NAJC: Patricia SimpsonJapanese Canadian Association of Yukon: Fumi TorigaiJCAM: Ken TeramuraKamloops JC Association: ~~Tim Araki-~~ Brenda SawadaOttawa Japanese Community Association> Melisa KamibayashiVictoria Nikkei Cultural Society: Tsugio Kurushima | Lakehead Japanese Cultural Association: Terry TsubouchiNikkei Cultural Society of Lethbridge & Area: David TanakaVernon Japanese Cultural Society: Rick Ogasawara |
| NAJC Supporting Organizational Members:2 votes | Central Vancouver Island JC Cultural Society: Eiko EbyRegina JC Club In.: Joanne Rollins | Nikkei Internment Memorial Centre Village of New Denver: Amanda MurphyNikkei National Museum: Sherri Kajiwara |
| Individual Members:1 voteObservers | Nakagawa, CarolynOkabe, KevinUyeda, LisaDembo, KiyoshiKuwada, TerumiMiki, KeikoOmatsu, MarykaPlanidin, JoanneStephane Hamade- Toronto NAJCJanet Sakauye- Toronto NAJCMichelle Walters- TorontoYosh Inouye- TorontoRon Shimizu- Toronto | Maebashi, NaokoSugiman, PamelaSora, AprilKage, TatsuoMaguire, LilianNoma, KenTanaka, RonaldThomson, Grace |
| National Executive Board Members: | Lorene Oikawa, PresidentKeiko Miki, Vice PresidentLes Kojima, TreasurerEiko Eby, SecretaryKiyoshi Dembo, DirectorAlex Miki, DirectorSusanne Tabata, Director | Bryan Tomlinson, Director |
| Staff: | Kevin Okabe, Executive DirectorKarina Uehara, National Administrator |  |

1. Acceptance of Agenda

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| **Motion 1:** | To approve the agenda as presented. |
| **Moved by:** | Tsugio Kurushima (Victoria) | **Seconded by:** | Joanne Planidin (Calgary) |
| **Result:** | Lynn Kobayashi (Toronto) opposed. Carried. |

Lynn Kobayashi: the revised agenda with a new motion was submitted a couple of hours before the meeting.

1. Acceptance of the Minutes of the NAJC Annual General Meeting

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| **Motion 2:** | To approve the minutes of the September 28, 2019 NAJC General Zoom Meeting. |
| **Moved by:** | Tsugio Kurushima (Victoria) | **Seconded by:** | Roger Teshima (Calgary) |
| **Result:** | Carried |

1. Approval of the 2019 NAJC Annual Report.

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| **Motion 3:** | To approve the 2019 NAJC Annual Report that was circulated at the August 24, 2019 Annual General Meeting.  |
| **Moved by:** | Roger Teshima (Calgary) | **Seconded by:** | Tsugio Kurushima (Victoria) |
| **Result:** | Carried |

1. BC Redress Update
2. BC Redress Strategy and Budget

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| **Motion 4:** | To approve the BC Redress Proposal and Budget of up to $100,000 to March 31, 2020. |
| **Moved by:** | Judy Hanazawa (Vancouver) | **Seconded by:** | Roger Teshima (Calgary) |
| **Result:** | Toronto objected. Carried |

* BC Report delivered a month ago streamed live. 35 local members witnessed the event.
* Minister of Tourism, Art and Culture promised to work on legacy initiatives with NAJC
* Meeting with BC government in January 24, 2020.
* Mailout and meetings with MLAs in BC (NDP and Liberals)
* BC Redress budget to work quickly and nimbly without waiting to the government to release funds
* Questions about the budget: details are requested.

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| **MOTION:** | Lynn Kobayashi yields to Ron Shimizu who is not the official delegate |
| **Result:** | Carried |

Ron Shimizu:

* 1. Where is the 100K come from?
* 2. NAJC keeps the issue alive, do not give it away. This is such a serious issue that cannot be under a political agenda. It is a legacy issue. Learn from other groups like the First Nation.

Judy Hanazawa:

* More details about the 100K.
* Report back to NC about the spending. Communication, coordination, professional media management, mobilizing, neutralizing opponents, involving public.
* No funds available to go to events or materials for meetings that come up unexpectedly.
* Not able to disclose the strategy details as there is part of the strategy and it is difficult for the community to buy in.
* Strict procedures for expenditures.

Lynn Kobayashi:

* Request of more transparency (details) and communication. Underuse of the community as resource.

Maryka Omatsu:

* No funds to distribute copies or travels
* Personal contact with MLA is a good idea but needs money

Judy Hanazawa:

- Build cohesiveness and better communication among the community and NAJC

* Report regularly to the community

Sanae Ohki:

* Agree to budget of 100K in principal for BC Redress

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| **MOTION:** | Lynn Kobayashi yields to Ron Shimizu who is not the official delegate |
| **Result:** | Carried |

Ron Shimizu:

* more transparency and communication between the Strategy committee, NEB and membership.
* Take the project in steps it would be more digestible and trust building.
* NAJC is negotiating with the government, the other party, so the membership needs to be with you
1. 2020 AGM and National Conference
2. Review proposed dates, location, ideas

October 2, 3 & 4, 2020.

AGM: October 2 afternoon at EJCA Centre with dinner followed with discussions.

Saturday at University of Alberta for National Conference.

Sunday at University of Alberta. Finish after lunch.

Close relationship with University of Alberta, Sociology department, Japanese Cultural Centre.

Topics: needs help to decide, membership may be involved.

1. NEB Updates
	1. Treasurer’s Report
		* 2018-2019 Audited Financial Statements
		* 2017-2018 Audited Financial Statements
		* Changes to Legal and Audit Firms (due to resignations/retirements of our advisors) and to change the audit requirement to that of a review engagement

May need to vote on an auditor in next meeting.

* + - Application to become a Charitable Organization

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| **Motion 5:** | To authorize the NAJC to put forward an application to become a charitable organization. |
| **Moved by:** | Lynn Kobayashi (Toronto) | **Seconded by:** | Patti Simpson (Hamilton) |
| **Result:** | Carried.  |

Lynn Kobayashi:

* funding for LOI (25k) was approved previously. Will the 100k for BC Redress affect the LOI funding and other programs?
* 100 K will not affect the grant or other programs, it is new money
	1. Committee Updates
		+ Constitution and Resolutions Committee

Bryan Tomlinson sent his regrets.

Meeting on March to vote about the recommendations.

FAQ meeting on January 15, 2020.

NEB thanked all the communities for the hard work

Questions about the changes will be sent to Bryan.

* + - Endowment Funds (SEAD, CD and Community Development)
		- Human Rights
		- ACE/Heritage
		- JC Young Leaders
		- Membership
	1. Committee Openings
		+ Endowment Fund Committee (3 openings)
		+ Human Rights Committee (seeking members)
		+ Audit Committee (3 openings)
		+ Constitution Committee (seeking members)
		+ Nominations Committee (3 openings)
1. Future Meeting and Events Calendar
	1. Special General Meeting Notification
		* March 18, 2020 – Bylaw Amendments to be Reviewed
	2. Annual General Meeting and National Conference Notification
		* October 2-4, 2020 – Edmonton, Alberta
2. Adjournment

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| **Motion 6:** | Moved that the December 18, 2019 NAJC General Zoom Meeting be adjourned. |
| **Moved by:** | Lisa Uyeda |

**APPENDIX 1: MEETING, EVENTS AND DEADLINE CALENDAR**

| **FUTURE MEETINGS, EVENTS AND DEADLINES** |
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| **Date** | **Event** | **Location** |
| Jan 17-19, 2020 | NEB Meeting | Face-to-Face Meeting in Vancouver |
| Feb 12, 2020 | NEB Meeting | Zoom Videoconference |
| Mar 11, 2020 | NEB Meeting | Zoom Videoconference |
| Mar 18, 2020 | NAJC Special General Meeting – Bylaws | Zoom Videoconference |
| Mar 31, 2020 | Fiscal Year End |  |
| Mar 31, 2020 | Endowment Fund Deadline | Note that applications must be RECEIVED by the NAJC by this date |
| Apr 8, 2020 | NEB Meeting | Zoom Videoconference |
| Apr 9, 2020 | 100th anniversary of the inauguration of the War Memorial Cenotaph | Identify if special event to be organized to commemorate anniversary |
| May 5, 2020 | Nomination Papers for the 2020 National Executive Board elections to be sent out to membership | Nomination papers are sent out from the National Office at least one hundred and fifty (150) days before the NAJC AGM. |
| May 13, 2020 | NEB Meeting | Zoom Videoconference |
| Jun 10, 2020 | NEB Meeting | Zoom Videoconference |
| Jun 17, 2020 | NAJC General Membership Meeting | Zoom Videoconference |
| Jul 1, 2020 | Begin Annual Report Compilation |  |
| Jul 4, 2020 | Motions DueDeadline for Nominations to the National Executive Board to be received by the NAJCNotice of bylaw change to be sent to the membership | Motions for AGM need to be provided to the NAJC by this date (90 days before AGM)Nomination papers are to be returned to the National Office at least ninety (90) days before the NAJC AGM.Bylaw changes sent to the membership 90 days before AGM or Special General Meeting |
| Jul 8, 2020 | NEB Meeting | Zoom Videoconference |
| Jul 15, 2020 | Annual Report Submission Deadline | Deadline for submitting report for inclusion in the AGM Booklet |
| Aug 3, 2020 | Motions Sent to Membership | Motions for AGM need to be provided to the membership by this date (60 days before AGM) |
| Aug 12, 2020 | NEB Meeting | Zoom Videoconference |
| Oct 2-4, 2020 | NAJC Annual General Meeting and National Conference | Edmonton, AB |