



**National Association of Japanese Canadians
National Executive Board
MEETING MINUTES
Video Conference**

September 1, 2016, 5 pst, 6 mst, 7 cst, 8 est

- A. Welcome and Roll Call
 - Bev Ohashi, President
 - Tosh Kitagawa, Vice President
 - Kevin Okabe, Treasurer
 - Susan Matsumoto, Secretary
 - Lillian Maguire, Director
 - Lisa Schoenhofer, Director
 - Valerie Hoshizaki Nordin, Director
 - Lisa Uyeda, Director
 - Ken Noma, Executive Director
 - Susanne Tabata, Director
 - Jim Suzuki - Recorder

- B. Approval of the Agenda
 - Moved: Lisa U
 - Seconded: Lisa S
 - Carried

- C. Approval of the Minutes for:
 - C.1 NEB Meeting of June 27, 2016
 - Moved: Susan M
 - Seconded: Lisa U
 - Carried

- C. Business Arising
 - D.1 Outstanding Action items from NEB meetings
 - Action 3 – Costing Densho Website Project
 - Discussions with NNM and Densho will be required to determine what services and costing will be involved
 - No solid commitments will be made to the engagement at this time

D.2 Powell Street Festival
 Tosh, Kevin, and Susanne
 Spam Kits, and Spam Sushi, T-shirts were sold as well as items from Kevin's stock. 70 kits were sold; enough t-shirts were sold to cover the costs; about \$1000 profit from Kevin's stock to go to Young Leaders. Raffle books (2) given to each NEB to sell but could only sell to people living in BC.
 The NAJC should continue to have an annual presence at the Powell Street Festival and to involve the Membership Committee beginning in 2017. The NEB agreed to request a separate tent.

D.3 Strategic Plan Update
 The board reviewed and updated the Strategic Plan. Updates received by Lisa Uyeda and Valerie Hoshizaki Nordin.

D. Main Business

E.1 NEB Reports:

1.1 President's Report: Written report submitted that summarized updates on Future Directions Team, National Honorary Advisory Council, Suzuka Scholarship with revision below; Brazil Update; Thank you to departing NEB and members of NAJC committees.

The Revised Suzuka Scholarship Costs:

Revenue:

Hasting Park Foundation	\$1,000.00
Laureate International College	\$1,000.00 CAD

Expenses:

Airfare	\$1,162.63	
Tuition	120,000 Yen	\$1500.00
Apartment	182,492 Yen	\$2,281.15
Land Transfer	4,050 Yen	\$ 105.00
(taxi 1500 yen, train 250 yen, ferry 2300 yen)		

Books (borrowed without costs; if purchased, expense by Anne)

Total Expense: \$5048.78 CAD

Balance to be covered by NAJC: \$3048.78

Action #1: NEB to investigate change from webex to ZOOM.US for video conferencing.

Action #2: NEB are to respond to emails within 48 hours even if it is to acknowledge receiving the email and follow up later.

MOTION #1: To approve Art Miki as NAJC representative and founding member on the CRRF (Canadian Race Relations Foundation) Board for another term (4 years).

Moved by: Lillian Nakamura Maguire

Seconded by: Susan Matsumoto

Carried

Review of Committee members leaving was approved.

Action #3: Jim to check if Jane/Gary/Tomiye/ Carrie are attended AGM (Jane – Yes/ Gary-no/ Tomiye-no/ Carrie – no)

1.2 Treasurer's Report

1.2.1 Audited 2015-16 Financial Report

An unaudited financial statement will be presented for approval at the AGM. No significant changes from the report made on March 31st, 2016.

1.3 Heritage Report

Lisa Uyeda submitted a report providing an update on the current work of the Heritage Committee:
British Columbia Road camp signage
Heritage Committee Webinars
Japanese Canadian Historical Places Project

1.4 Community Development Report: the distribution of \$10,200 funds were included in the ED report.

MOTION #2: To accept the recommendations of the allocation of funds of the Community Development Fund for 2016.

Moved by: Susan Matsumoto

Seconded by: Valerie Hoshizaki Nordin

Carried

1.5 Community Renewal Fund Update

3 organization will be receiving capital funds totaling \$36000 (50% of \$24,000 each): Vernon, Kamloops, Winnipeg for building renewal/renovations. Kevin indicated a transfer of \$50,000 will take place next week.

E.2 Administration Updates

- 2.1 Executive Director's Report: A written report was submitted updating NEB on eNews, Philadelphia Japanese American Citizens League, Gingolx Village, Eatonville Road House, Lemon Creek Harmonica Band, Incarceration Memorial Wall, Administration, programs, Human Rights, Community Development Funds.

Action #3: Continue to explore options for the Japanese cemetery at Gingolx Village and to have Elena Kusaka of Terrance act as NAJC liaison.

MOTION #3: To support in principle the development and creation of the Incarceration Memorial Wall

Moved by: Tosh Kitagawa

Seconded by: Valerie Hoshizaki Nordin

Carried

2.2 National Administrator's Report

- 2.2.1 New Legal Counsel: NEB will recommend that the new legal counsel will be Booth Dennehy, - Donald B. Ernst Jim Suzuki indicated the Booth Dennehy would be pleased to act as Legal Counsel for the NAJC offering a discounted community fee (less \$50/hr).

MOTION #4: To recommend to Membership at the 2016 AGM the new legal counsel Booth Dennehy – Donald B. Ernst

Moved by: Tosh Kitagawa

Seconded by: Susan Matsumoto

Carried

E.3 AGM / National Conference Update

Kevin Okabe provided an update on the AGM and National Conference. Revisions were made on the AGM outline. Shuttle Bus arranged from Museum to Calgary Japanese Community Centre for NEB so that they will have lunch and NEB meeting prior to AGM. Revised 200 Brochures will be made available. Most of the exhibitors are community members. For NEB the \$100 for the banquet will be covered by our per diem for 3 days (\$180 - \$100 = \$80)

Other Business

- F.1 NEB meeting: Friday, September 9th, 12:30 – 1:30 pm

E. Adjournment -moved Lillian – adjourn.