



**National Association of Japanese Canadians  
National Executive Board  
Video Conference**

**June 27, 2016, 5 pst, 6 mst, 7 cst, 8 est**

- A. Welcome and Roll Call  
Bev Ohashi  
Kevin Okabe  
Ken Noma  
Susanne Tabata  
Valerie Hoshizaki Nordin  
Lisa Uyeda  
Lisa Schoenhofer  
Susan Matsumoto  
Lillian Nakamura Maguire  
Jim Suzuki - Recorder

Regrets: Tosh Kitagawa

- B. Approval of the Agenda  
Amendments to the agenda:  
Add to Agenda
- Update on Mennonite scholarship
  - Arts Portfolio

**Motion to approve the Agenda as amended.**

Moved: Lisa U  
Seconded: Lillian  
Carried

- C. Approval of the Minutes for:  
C.1 NEB Meeting of May 28 & 29, 2016

**Motion to approve the Minutes of the NEB Meeting of  
May 28, & May 29, 2016**

Moved: Lisa U  
Seconded: Lillian  
Carried

C.2 NEB Netconference of June 20, 2016

**Motion to approve the Minutes of the NEB Meeting Net Conference of June 20, 2016**

Moved: Lisa Uyeda

Seconded: Lillian Nakamura Maguire

D. Business Arising

D.1 Outstanding Action items from NEB meetings and Strategic Plan Action 3

Members of standing committees:

- Constitution and Resolutions Committee:  
Morgan Elander not serving another term
- Endowment Fund Committee  
Require 2 new members for 2016-17
- Heritage Committee  
No update
- Human Rights Committee  
3 vacancies – Terms have expired:  
Jennifer Matsunaga, Keiko Miki, and Kim Uyeda-Kai
- Membership Committee  
Existing committee members:  
Vivian Rygnestad, Tracey Suzuki
- Young Leaders  
no update
- Community Development Committee  
Steve Seller will be stepping down

Gifts will be given to outgoing committee members.

D.2 Google Analytics

Access to google analytics is available for NEB members. Currently Lisa S. and Lisa U have access. Contact Ken Noma, if you wish to have access to Google Analytics.

D.3 Fund Raising Plan – Tosh - No Report

D.4 Policies and Procedures Manual  
Ongoing with review of templates.

D.5 Legal Counsel  
Jim reported he has contacted Booth Dennehy who would be willing to provide legal counsel to the NAJC. If there are any question for Booth Dennehy, please send them to Jim Suzuki, before we make a final decision.

E. Main Business

E.1 NEB Reports:

1.1 President's Report (see attachment)

**MOTION- To approve Janice Shaw as the recipient of the first NAJC Suzuka University Scholarship from September 2016 to January 2017.**

Moved: Valerie Hoshizaki Nordin

Seconded: Lillian Maguire

Nomination Committee -AGM Elections

List is currently Confidential.

**MOTION: To approve the appointment of Ken Noma as the Coordinator of the Elections and Jim Suzuki, as Elections Officer as well as the selection of a non-partisan observer from Calgary in the counting of the ballots.**

Moved: Susan Matsumoto

Seconded: ?

Carried

1.2 Director and Chair of Constitution & Resolution Update  
Lillian reviewed proposed changes to be brought forward at the Calgary AGM.

1.3 Treasurer's Report

1.3.1 Financial Update

1.3.2 Projected 2017-18 Budget: All submissions from Committees were factored. Operation budget remains the same but the Committee budgets total over \$200,000 with half of the amount ear marked for the Community Renewal Fund. After discussions, it was agreed that the current proposed budget be put on hold to allow the incoming NEB to make the final decision. A special National Council teleconference will be convened after the September AGM/Conference for final approval.

E.2 Administration Updates

2.1 Executive Director's Report: A verbal report was given in lieu of a written report. Brief summary of the meeting with Tom Ikeda of Densho. Tom Ikeda noted the following: Having Japanese Canadian materials on the Densho website will fit the scope of their work and is a good compliment; Densho can make programs of preserving and hosting photographs, documents and interviews available to JC organizations and that Densho has access to partners who can assist in the digitization of photos, metadata etc. To do: Further discussion on costing is required before we can move forward.

2.2 National Administrator's Report

The National Administrator was excused from the meeting, due to a personal commitment.

E.3 AGM / National Conference Update

3.1 AGM and elections

Mail in Ballots to be issued to members who will not be in attendance. In event of a postal strike, mail-in ballots to be sent via Courier to the National Office

Ken gave overview of the Sunday Program, including, Future Directions Committee, and Young Leaders Conference.

3.2 Recognition to leaving NEB and Members of Standing Committees

F. Other Business

G.1 NEB webex meetings: Tues. Aug 30

G. Adjournment: Moved by Lisa Uyeda