



**National Association of Japanese Canadians
National Executive Board
Video Conference Meeting**

**MINUTES
Monday February 8, 2016
5 PST, 6 MST, 7 CST, 8 EST**

A. Welcome and Roll Call

Bev Ohashi – President and Chair
Tosh Kitagawa – Vice President
Kevin Okabe - Treasurer
Lisa Schoenhofer - Director
Lillian Nakamura Maguire - Director
Ken Noma – Executive Director
Valerie Hoshizaki Nordin - Director

Regrets: Lisa Uyeda, Director
Susan Matsumoto, Secretary

Recorder: Jim Suzuki, National Administrator

B. Approval of the Agenda

Moved: Lillian
Seconded: Tosh
carried

C. Approval of:

C.1 NEB Minutes of January 16 & 17, 2016
Moved: Lillian
Seconded: Tosh
Carried

D. Business Arising from the Minutes

D.1 Charitable Status

- Ken Noma has had discussions with Tapper Cuddy regarding charitable status for the NAJC. This discussion is ongoing.

D.2 Bulletin to member organizations

- It is proposed to distribute copies of the GV JCCA bulletin to NAJC member organizations.

Action #1: Ken to follow up on costs.

D.3 Terms of Reference

- Lillian requests every standing committee review the terms of reference for their committees.



Action #2: Chairs to review the length of committee service, and report findings by March 1st.

E. Main Business:

- E.1 Strategic Plan /Tactical Plan
Tactical Plan and Strategic Plan should be combined to demonstrate the Connection of specific actions of the NEB and actions of the standing committees.

Action #3: Chairs of standing committees submit the actions to be completed for 2016-17 and its funding allocation (if applicable).

Action #4: Lisa Schoenhofer will create a template that will combine the strategic plan and the tactical plan.

Action #5: Bev Ohashi will update the template with the information submitted by the NEB Directors.

E.2 2016-17 Financial Budget Review and Fund-raising

Allocation of Funds.

- Discussion took place, to increase readership of the Bulletin.
- The Advertising budget has a total of \$9,000 but this includes \$3,200 for the Membership Committee. It was pointed out that this is too low as the NAJC pays approximately \$450 per month for articles printed.
- Readership in the Bulletin can help to raise the profile of the NAJC.
- Clarification of National Endowment Fund \$10,000 (One time Project)
- Miscellaneous line is for unbudgeted items.

Action #6: Lisa Schoenhofer to provide breakdown of the Young Leaders Budget request as well as other Committees for the next NEB meeting.

Fund Raising

- Tosh spoke about alternative sources of funding such as approaching trading companies. The NAJC is not known in the larger business community and we need to raise its profile.

E.3 President's Report

A written report was submitted to update NEB on:

- a) Brazil connection with NAJC for March 9th on webex
- b) Future Directions Committee (ad hoc) formed with 6 members:
 - Art Miki, President of Japanese Cultural Assoc. of Manitoba
 - Ken Noma, Executive Director
 - Susan Matsumoto, Secretary & Chair of Community Development
 - Angela Kruger, Member of Young Leaders Committee (JCYL) from Vancouver
 - Andre Boutin-Maloney, President of Regina Japanese Cdn. Club Inc.
 - Bev Ohashi, President



- c) Meeting with Prof. Norio Ota, Associate Instructor focused on the development of a Japanese Canadian History Course and in September 2016, the introduction of Japanese Religions in Canada
- d) There is an on-line resource that lists Charitable Grants available but the cost of this service is \$3,000 a year

Action #7: Bev Ohashi will prepare a terms of reference for the formation of a National Advisory Council.

- e) 2 representatives are still needed for the Nominations Committee

MOTION #1:

To appoint Susanne Tabata as Director of Arts, Culture, and Education

- Moved: Tosh Kitagawa
- Seconded: Valerie Hoshizaki-Nordin
- Carried

Terms of Reference for this Committee was prepared by Ken Noma and distributed to the National Council for the January 29th teleconference call.

- E.4 Executive Director's Report
An ED tactical Plan as of January 2016 was provided to NEB.

Action #6: Ken will reformat and resend a new Tactical Plan.

Tosh and Ken are trying to arrange a meeting with Tom Ikeda of Densho Landscapes of Injustice update on the land title issue around Japantown

- E.5 AGM and National Conference Update
Date to be finalized by the end of the February 2016. The preferred date is Sept. 16-18, 2016.

Action #7: Kevin Okabe will inform NEB of the official date and details of accommodation, and program.

F. Other Business:

- F.1 NEB Webex Meeting dates: Monday, March 7th, Tuesday, April 12th, Monday, June 27th
- F.2 NEB Face-to-Face Meeting: May 28 and 29 Location: Vancouver
- F.3 NC Teleconference Meeting dates: Tuesday, March 29th and Tuesday, April 26th

G. Adjournment

Valerie moves for adjournment at 9:50 PM EST

