



**National Association of Japanese Canadians
National Executive Board
Videoconference
June 22, 2015 8:00 pm to 9: 49 pm**

A. Welcome and Roll Call

Meeting called to order June 22, 8:10 pm

Welcome to the NEB Meeting

Bev Ohashi, President and Chairperson
Tosh Kitagawa, Vice President
Valerie Hoshizaki Nordin, Director
Lisa Uyeda, Director
Susan Matsumoto, Director
Lillian Nakamura Maguire, Director
Ken Noma, Executive Director

Recorder: Ken Noma

Regrets: Lisa Schoenhofer, Director
Jim Suzuki, National Administrator

Bev extended congratulation to Tosh Kitagawa for the successful Elder stakeholders summit. Tosh indicated that once the survey questions have been tabulated, a follow up meeting will be held with the organizing committee to determine the next step.

B. Approval of the Agenda

Motion #1: That the agenda for the meeting be accepted.

Moved: Lillian
Seconded: Valerie
Carried

C. Approval of NEB minutes of May 29 and 31, 2015

Amend Action #6: The National Conference will be “an annual event” and replace with “a separate event from the AGM”.

Amend E.3: Replace “Jordan Stranger-Ross” with Hikari Rachmat.

Amend E.7: Replace “Shu” with “Sheu”

Motion #2: Motion to accept the minutes of NEB of May 29 and 31, 2015 as amended.

Moved Valerie

Seconded Lillian

Carried

D. Business Arising from NEB Meetings

D.1 Outstanding Action Item from May 29 and 31, 2015 NEB Meeting

Item 6 Tosh has contacted Tom Ikeda, Director of Densho who will be willing to meet to discuss mutually beneficial projects. Tosh, Ken and Lisa will discuss specific projects before following up with a face to face meeting.

<u>Item</u>	<u>Description</u>	<u>Action by</u>
Action #1	Tosh, Ken and Lisa will prepare proposal(s) for discussion with Tom Ikeda of Densho	Tosh, Ken, Lisa

E. Main Business

E.1 Constitution Summary

Motion #3: The bylaw changes will be presented as one motion at the Victoria AGM.

Moved: Lillian

Seconded: Tosh

Carried

<u>Item</u>	<u>Description</u>	<u>Action by</u>
Action #2	The 3 documents: comparison chart, highlighted chart, highlighted changes of proposed bylaws and the bylaw changes as drawn up by the National Administrator will be forwarded to member organizations	Jim
Action #3	Lillian will contact Jim to go over the final bylaw changes before they are sent out	Lillian
Action #4	The national office will contact our lawyer regarding clarification on bylaw change 15.6	Jim
Action #5	Valerie will setup a WebEx meeting with individual	

- Members Valerie
- Action #6 Lillian will confirm with Lakehead and Kamloops to move and second the bylaw changes and file with the National office before July 27th, 2015 Lillian
- Action #7 Lillian, along with Steve and Morgan as resources, will organize a WebEx meeting with member organizations who still have a need for bylaw clarification at least one week before the AGM Lillian
- E.2 Young Leader Conference
 Questions were raised about the number of registrants to date and maximum expected. More detail of the conference agenda required. Members of the NEB were requested to promote the YL conference during their calls to member organizations.

<u>Item</u>	<u>Description</u>	<u>Action by</u>
Action #8	A detailed conference agenda to be provided to the NEB in July.	Lisa S.

E.3 NEB Reports

3.1: Presidents Report

3.1.1: Tosh will contact Nanaimo and Lisa U. will contact Nikkei National Museum regarding bylaw changes

3.1.2: Succession Planning – NEB needs to think in terms of turnovers. Ideally four board members should leave by September 2016.

3.1.3: Clarification is need over the NEB terms of office within the context of 6 consecutive years on the Board.

<u>Item</u>	<u>Description</u>	<u>Action by</u>
Action #9	Tosh to contact Nanaimo and Lisa U. the Nikkei Museum	Tosh, Lisa U.
Action #10	Telephone and email list will be forwarded to NEB Members in order to contact organization Presidents On June 29 th	Jim
Action #11	The following talking points will be given to NEB members to use in their telephone call: a) bylaw changes; if difficult questions arise refer to Lillian;	

- b) two year contract extension awarded the NA and ED; any concerns expressed by member organization or individual members are to be reported to Bev;
- c) possible candidates for the NAJC Art Miki National Leadership Award;
- d) feedback on the website
- e) reminder of the AGM and the CD fund

NEB

Action #12 NEB term of office will be examined to determine if a clarification of the bylaw wording is necessary

Lillian

3.2 Membership Committee Report

Motion #4: Motion to accept the Nikkei National Museum as a supporting member.

Moved: Valerie

Seconded: Tosh

Carried

3.3 Executive Director's Priorities Report

1.3: Education Committee is now a subcommittee of the Heritage Committee;

1.4: Proposed Redress Celebrations is in flux as discussions are held with other organizations that are planning national Nikkei events that will give the NAJC a bridging opportunity;

7.4.1: discussion with the Bulletin staff to assist in making the publication a truly national one with articles submitted from parts outside of British Columbia;

7.4.5: NAJC national conference will be included as part of the ED communication plan; and

8.4: discussions around the Japanese cemetery on Nisga'a territory will include the Chair of the Heritage Committee

<u>Item</u>	<u>Description</u>	<u>Action by</u>
Action #13	ED priorities will be amended to reflect the above changes	Ken

F. New Business

1.1: Treasurer's Report

Finance Committee met last Friday. There is a \$400,000 surplus from the investments. Cash flow of 300,000 to 400,000 from realized gains and \$200,000 from unrealized gains. As of today, we are seeing 11%

return on investments. Kevin will make a recommended spending strategy for the August meeting. The NAJC requires \$180,000 to \$200,000 as an operating budget.

<u>Item</u>	<u>Description</u>	<u>Action by</u>
Action #14	Prepare the 2016-2017 budget at the August meeting	NEB

G. Other Business

G.2: NEB approved the agenda as presented by the Victoria Conference Committee. It was further suggested that the Silent Auction proceeds should go to the Victoria organization with the proviso that they organize the event.

<u>Item</u>	<u>Description</u>	<u>Action by</u>
Action #15	Determine if the Victoria Chapter will organize the Silent Auction	Ken

Adjournment at 9:49 pm

