

**National Assoc. of Japanese Canadians
NEB meeting of August 9-10, 2014, Winnipeg, Manitoba**

Present: Ken Noma, Lillian Nakamura Maguire, Kevin Okabe, Bev Ohashi, Valerie Hoshizaki Nordin, Lisa Schoenhofer , Susan Matsumoto

Call to order : Saturday August 9, 2014 @9:15AM

Motion 1: Approval of the Agenda
Moved by Lisa; seconded by Susan, Carried

Motion 2: Approval of the Minutes of May 24-25, 2014
Moved by Lillian; seconded by Valerie Carried

Notes: Tatsuo Kage will be invited to the Award, being the first recipient of this Award. Jay Hirabayashi will present the Award to the recipient.

NEB Reports:

1. President (written report submitted)

Highlights:

- Museum of History will be having a rededication ceremony for the Nishga Girl, attended by the Tasaka family, the Nyce family and Ken Noma. Chief Harry Nyce will be washing/cleansing the boat
- Grace Thomson had a concern about the location of the AGM, but this seems to be resolved. Ken will ask Art and Keiko to attend the opening of the CMHR, representing NAJC
- Storage unit and archival documents .Report given by Terumi, who advised that Lucy Yamashita has agreed to be the Project Manager of these archival documents. Discussion about what priorities need to be established before the project begins, for example, what documents will be processed first, what are the guidelines for categorizing the documents, what access does najc have once the documents are released, etc.

ACTION 1:

- Kevin will develop criteria/guidelines for processing the documents
- The lists established by Art and group, as well as Takashi will be made available to Kevin
- Art's materials and JCRF documents are considered priority
- The cost of scanning needs to be pursued for efficiency
- Critical Control is a company in Winnipeg (scanning) that might be contacted.
- Lucy will be advised of the above.

Items 4 - 7 are unchanged

- Chuck Tasaka's book , "My Greenwood..." is selling for \$25.00 and the author has offered NAJC an opportunity to sell his books and keep \$10.00/book, as a fund raiser for the NAJC.
consensus about the NEB that the books will be available for sale at the AGM
- Discussion about media presence at the AGM. No clear action at this time, other than to have Consent forms available at the AGM.

2. VP Report (written report submitted)

Lillian announced the recipient of the Dr. Gordon Hirabayashi Award, is Terry Watada.

MOTION 3: Motion to accept Terry Watada as the recipient of the Dr. G. Hirabayashi Award

Moved by Lillian ; seconded by Susan, carried

MOTION 4: Motion to accept Lorene Oikawa, as a member of the Human Rights Committee

Moved by Lillian; seconded by Susan, carried

Discussion regarding the request to NAJC HRC to contribute to the event on September 19, 2014, regarding the legal services given to Omar Khadr. The committee did not feel that they had sufficient information to provide funds for this event. Terumi provided more information as this has been given to Terumi recently. The fundraiser is an Award ceremony to the lawyer who represented Omar Khadr for 8 years in Canada, on a pro bono basis. It is strategically positioned to coincide with the opening of the CMHR.

Discussion regarding the request from a lawyer representing a woman of Japanese background, about a violation of human rights in the work place. It is in the process of appeal at this time. The NEB decided not to be engaged in this matter as there are formal institutions in Canada, that have the mandate and resources to deal with these issues.

3. Secretary Report (written report submitted)

Bev provided up to date information about the CDF grants.

Two member organizations have completed their applications for CDF grants

MOTION 5: Motion to approve the CDF project applications of the Lakehead JCA and Greater Vancouver JCCA

Moved by Bev; seconded by Lillian carried

Bev raised some inquiries about issues related to record keeping and file management:

Is there a database of EFC grantees

Is there a database of CDF grantees
Is there a database of Award recipients
Is there a database of NEB members/founding members of NAJC
Is there a protocol for memorials
What is the current status of members who have signed the consent form for Anti-Spam.

3. Treasurer's Report (written report submitted)

NAJC has had a very positive year, regarding our investment income. The rate of return is around 10%. Auditor's report has been completed and in time for presentation at the AGM. Income tax filing for end of September will be done by L. Miyazawa. Kevin will provide the 2015-16 budget, tomorrow.

Committee Reports:

Young Leaders Conference. (written report submitted)

Lisa stated that the conference is garnering lots of attention especially in Vancouver, where the group would like to hold their own conference next year. NEB members offered the comment that it would be great if the young leaders could engage from across Canada and be given graduated subsidies to attend an out of province conference. It was thought that the Young Leaders group and NAJC would always have a connection.

Annual General Meeting:

There are 4 workshops on Saturday of the AGM. Agreed that it would be best if people signed up at the time of registration for the choices.

Nikkei Museum Tour will include the Nikkei Home. Momoko Ito will be the luncheon speaker. Terry Watada will be the keynote speaker at the banquet. Ken will edit his bio. John Greenaway will speak on the topic, " Arts and Culture and Social Change". More revisions to the Agenda will follow.

Executive Director and National Administrator

General discussion about articulating a job description for the above positions, as well as NAJC's expectations at the end of one year. What will be the outcomes, how will this be measured. What is the future direction of NAJC? that will impact on an ED.

Agreed that a Selection Committee needs to be established to write up job descriptions, put this on the website and other places.

ACTION 2: Bev and Susan will work on job descriptions of the ED and NA, as well as the timelines in the hiring process.

NAJC Website:

Bev shared the process of selecting the Web designer. NEB members had a chance to look at the new home page of the website. Donna would appreciate any feedback from the NEB about her work.

MOTION 6: Motion to accept dnidesign as NAJC web designer.
Moved by Bev ; seconded by Lillian carried

Sunday August 10, 2014

Call to order at 9:10AM

Young Leaders Committee under NAJC (part of Lisa's Report)

Discussion about what the role and responsibilities of the candidates named would be, as the committee has not had the opportunity to clearly articulate their mandate and their activities. Some thoughts about whether the committee would evolve on its own or be supported by the NAJC. NEB chooses to support the process at this time.

MOTION 7: Motion to approve, in principle, the formation of the National Young Leaders Committee in developing their mandate.
Moved by Lisa; seconded by Lillian carried

BUDGET 2015-16 Kevin Okabe

Some facts:

- \$20,000 is the total of non investment income
- \$23,000 is the cost of the AGM
- \$90,000 is the amount of our operating budget
- \$35,000 is the amount requested for an ED

Operating deficit for 2014 is \$69,000
" " 2015 is \$75,000
" " 2016 is \$108,000

In 2014, our investments were \$201,000 (need to keep this balanced as this is cash)
Budget is \$142,00

CD, SEAD/CD, Heritage, ND, HR, Adm, Management fees equals \$64.000

Kevin provided a summary of our financial statements that was succinct, transparent and easy to understand. NEB recommends that this is the way the finances should be explained to the NAJC Council. Good job, Kevin!

MOTION 8: To accept the 2015-16 Budget as presented
Moved by Kevin; seconded by Bev Carried

Discussion regarding the budgets of the committees:

1. HRC

Discussion about the HR symposium and the travel of the Chair of HRC to outlying communities to encourage more HR activities. Rather than attach specific amounts to a proposal that needs more information, NEB members felt that HR budget should not have a lot of conditions and the committee needs to have the discretion to allocate their funds to activities that are well planned.

MOTION 9 Motion to approve the budget, with transferring the 1500 (teleconference calls and meeting expenses) and using this amount for other expenses related to symposium and other activities
Moved by Susan, seconded by Lisa Carried

2. Community Development Committee

MOTION 10: Motion to approve the budget, with removing the \$900 for the webix services which will be transferred to the operating budget.
Moved by Lillian, seconded by Valerie Carried.

3. Heritage Committee

Ken is proposing that David Pepper be asked to provide valuation of heritage items as well as an educational workshop about recognizing the value of heritage items and proper storage/handling of these items. This could be done as a two day event at the AGM in Victoria next year. Estimated budget: \$3000 to cover airfare, hotel and professional fees.

MOTION 11: Motion to approve the budget of \$3000 for expenses related to a workshop/valuation by David Pepper
Moved by Lillian, seconded by Susan Carried

MOTION 12: Motion to appoint Ken Noma as Heritage Committee Chair, term to be determined.
Moved by Lillian, seconded by Bev Carried

4. Young Leaders Committee

Budget for a 2015 Conference, which will likely cost about \$35,000. The group would like to do some fund raising for this and is asking for the following:

Conference	20,000.00
NAJC AGM 2015	1,000.00
Programming	1500.00

Total 22,500.00

MOTION 13: Motion to accept the Budget of the YLC
Moved by Bev, seconded by Valerie Carried.

NEW BUSINESS:

Valerie raised the topic of bone marrow transplants, as she has recently learned that mixed racial individuals often have a more difficult time of matching. This is most critical for males in the 17-35 age range. Susan has extensive background in this area and shared a lot of the issues related to this important health concern. There was a consensus about the NEB that this topic could be included in the welcome package of the registrants of the AGM. There are some fears attached to the procedure that Susan says has changed in the recent past. It is important to note that when an individual registers as a possible donor, that it is not for a specific individual who requires a transplant.

Ken asked if anyone knew who could act as a Procedural Chair at the AGM. Lucy was suggested as a possibility. Terumi will ask Lucy.

Adjourned at 11:15AM

MOTIONS PASSED AT AUGUST 9-10 NEB MEETING

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Moved by Lisa; seconded by Susan, carried

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MOTION 8: To accept the 2015-16 Budget as presented
Moved by Kevin; seconded by Bev carried

MOTION 9 Motion to approve the budget, with transferring the 1500 from travel and **amount for the webinars and** using these amounts for other expenses related to planned activities.
Moved by Susan, seconded by Lisa carried

MOTION 10: Motion to approve the budget, with removing the \$900 for the webix services which will be transferred to the operating budget.
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ACTIONS FROM THE NEB MEETING OF AUGUST 9-10

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