



NATIONAL ASSOCIATION OF JAPANESE CANADIANS

AMENDED DRAFT

(Amended 25 June 2014)

**National Association of Japanese Canadians
National Executive Board Minutes
May 24 - 25, 2014 in Winnipeg
9:00 am**

Start Time: Saturday 9:00 am

Start Time: Sunday 9:15 am

Roll Call

President: Ken Noma
Vice-President: Lillian Nakamura Maguire
Secretary: Bev Ohashi
Interim Treasurer: Kevin Okabe
Director: Valerie Hoshizaki Nordin (regrets: Sunday)
Director: Lisa Schoenhofer
Director: Susan Matsumoto (regrets)
National Administrator: Glenna Carlson, Recorder

Special Guests: Terumi Kuwada and Henry Kojima

Approval of the Agenda

MOTION #1: To approve Agenda of May 24-25, 2014 NEB meeting with addition of Olympics under New Business and amend approval date of Teleconference Minutes from March 26, 2014 to March 24, 2014.

Moved by: Lillian

Seconded by: Bev Carried

MOTION #2: To approve Teleconference Minutes of March 24, 2014.

Moved by: Valerie

Seconded by: Kevin Carried



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Ken welcomed Terumi Kuwada and Henry Kojima who came to the NEB meeting to join in the discussion around the Executive Director's position. Both Terumi and Henry submitted reports to the NEB.

Points and comments made in the discussions as follows:

Henry Kojima:

- At point of Redress there was clear vision to do what was needed. There was a focus. That is what is needed now.
- Since Redress the Nissei have been the people who have been most involved in the communities.
- After Redress energies went back to the communities.
- A lot of time has been spent talking about the vision of the NAJC yet it was difficult to move forward with any ideas as time was spent on immediate issues.
- The President's position is spent with a lot of day-to-day administrative tasks and there is no time left to spend on where the NAJC is heading.
- After Henry's tenure he brought forward the proposal of an Executive Director's position to executive. In his proposal the National Administrator's position would become a clerical position. It was accepted by the Council. The big issue centered around money.
- He thinks the membership believes in the National Organization.
- The issue is not fundamentally money but, do we have goals? and can they be accomplished?
- The ED position would facilitate as to what we want to do as a National Organization. There needs to be execution.
- Make the decision based upon how dedicated we are to make some certain things happen, not just as at a National level but at a Community level. There is still a place to be a maintenance organization but then that has to be clarified.
- Communities question the relevance of the NAJC in their world as they do not see what the NAJC does. Once they do, the support should follow.
- Henry asked that the Board give consideration of the proposal for the Executive Director's position, the title not being of importance.
- Look at what is relevant today.

Terumi Kuwada:

- Need to decide what is important.
- Believes that Human Rights are important and others look towards the NAJC as to how to address their issues and assist other communities and groups.
- Recommends moving forward with the Executive Director position.
- When Terumi was involved on the Community Development Committee she communicated with Geraldine Detorres about getting a website design company.
- Terumi submitted information she had about website which was pursued in the past.
- Instead of looking at communities for direction, the NAJC needs to lead.
- There are issues that need to be dealt with, such as, copyright. Then this information could go to the communities via the website.



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Others:

- Need to demonstrate what is relevant.
- The same present support from Members will not be there in the future.
- The trend is that organizations are amalgamating and moving towards cultural.
- Need to seriously look at the rebranding of the Organization.
- The ED can see what is needed nationally and make the connections.

Main Business

1. Reports:

1.1 President's Report

Report was submitted.

Highlights that Ken commented on:

- The agenda cannot be finalized until after June 22 when nominations close.
- There is a New Canada Not for Profit Corporations Act for the NAJC that our lawyer is looking after.
- Storage facility price of new location will not be \$119.00 as first quoted. The monthly price including taxes will be \$156.45 which is in line with what we were paying previously. The move is expected to cost between \$350-\$450.
- Glenna shared the information she had obtained regarding websites. Ken mentioned that his wife who has a web design company would be willing to submit a proposal.
- There was discussion around the Website. Could look at websites that we like. Need to look at content and functionality.
- This is a several stage process. First we need to look at what we need.

ACTION #1: Lisa will look at drafting out a plan for the website redesign by June 9. She will then send it to the NEB who will give feedback to Lisa by June 16. Then requests would go out to web companies to submit proposals to the NAJC with a response time of July 2. One of the criteria is knowing the company's turnaround time when a request goes to them. NEB will review by July 7 and choose a Web Design Company. Will aim to have stage one of the new website set up by September 8.

- Lillian suggested that John Greenaway should be asked to submit a proposal.
- The Social Planning Council lease expires next year so the office may need to move.
- Lillian commented that the Imin are potential members and volunteers for our organization.
- Heritage Tours: Hawaiian Tour in August has been rescheduled to March 2-12, 2015. The itinerary is the same. The Japan Tour is still on the ledger at this point.



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MOTION #3: To recommend the legal firm of Tapper Cuddy LLP as legal counsel for 2014-2015.

Moved by: Kevin
Seconded by: Lisa Carried

MOTION #4: To recommend the auditor of Runchey Miyazawa Abbott for the 2014-2014 year.

Moved by: Kevin
Seconded by: Lisa Carried

1.2 Vice-President's Report

Report was submitted.

Highlights that Lillian commented on:

- Lillian would like to have a workshop pre-AGM open to the members. Please pass on any thoughts in this regard to Lillian.
- Possibility was to show a film followed by discussion.
- Reminder that the HR award nominations close on June 30.
- Suggestion: Set up an Advisory Board instead of the role of the past president.

ACTION #2: Ken will revisit past president's responsibilities.

ACTION #3: Ken will contact Jay Hirabayashi and invite them to attend the AGM as a guest to present the AGM. Ken will also invite Tatsuo Kage to the AGM who was the first recipient of the Dr. Gordon Hirabayashi Human Rights Award.

- If there is another nomination for the Dr. Gordon Hirabayashi Human Rights Award, then there would need to be a committee set up to review nominations. Bev and Lisa volunteered to be on the committee if required.

1.3 Past President's Report

No report

1.4 Secretary's Report

Report was submitted.

1.5 Financial Report

- Kevin submitted his financial report and the Quarterly Report from Connor, Clark & Lunn. He highlighted some points.
- Kevin suggested the council will need to vote on funding for ED position either at the AGM or doing a poll.
- Kevin distributed copies of the budget and reviewed. There was discussion about the Young Leaders budget.



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ACTION #4 : Between now and August 9-10, 2014 NEB meeting Kevin asked NEB members to look at the budget again and let him know if any adjustments need to be made. The budget will be finalized at August NEB meeting.

2. Committee Reports:

2.1 Young Leaders

Report was submitted.

- Bev approved that the \$7500 left in the Community Development funds be allocated to the Young Leaders Conference.
- Specific time will have to be allocated as to when the Young Leaders join the AGM, either Saturday or Sunday.

2.2 Community Development

Report was submitted.

- Bev reviewed and explained the Community Development Final Report process.
- Toronto and Manitoba submitted their final summary reports from last year and Bev finalized them and Ken has approved them.
- There was a suggestion to disburse the CD funds on a rotation basis. Another suggestion was to use that money and put it towards an initiative that impacts youth. May want to the National Community Development Fund that can be disbursed from the National level.
- There was an idea about funding summer student projects.
- Kevin suggested innovative projects such as Facebook appeal.
- Bev explained that the problem with past webinar was due to technology. It may be run again.
- Would like to use the money delegated for Webinars (\$3000) and after that reassess.
- Lisa said there are free webinars available through Google Plus Handouts On Air.
- There was discussion about collection of stories.

2.3 Endowment Fund Committee

Ken distributed results from the Endowment Fund Committee meeting held May 3, 2014. Total funds distributed were \$30,000 (1 – SEAD; 10 Cultural Development)

MOTION #5: To decrease awarded grant of \$1300 to \$1000 for Applicant: Hastings Park Foundation for Rights and Freedoms (Toronto) and return \$300 to EF fund.

Moved by: Bev

Seconded by: Lillian Carried

2.4 Membership Committee

Valerie talked about the new Member CJCC Hamilton.

There was a question as to 'What does the Individual Member get?'



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3. National Administrator

Glenna Carlson's last day is June 30, 2014. Terumi Kuwada will be covering the NA position from July 1, 2014 to October 2014.

4. NAJC Website

This topic was discussed previously under President's Report 1.1.

5. Anti-Spam Legislation

ACTION #5 : Kevin will look into what needs to be done.

6. Executive Director

- Ken submitted his report. There was discussion around the Executive Director position.
- In order to move forward with the ED position will need to define the role.
- The Council had previously passed the motion to go ahead with the ED position. Now we have to pass a motion for the hours and remuneration of the position.
- There was discussion held regarding specific figures for the proposed ED Position and National Administrators position and expenses with a total of \$70,000 to be reflected in the 2014-15 budget.
- There was also a recommendation that the National Administration salary be increased from \$20/hour to \$25/hour.

7. Unfinished Business

Archival files: Ken has spoken with Lucy to see if she would be interested in working through these files. She responded that she would be willing to take this on.

There was concern about communication to member organizations. Is it worthwhile for each NEB member to serve as a link to each member organization?

8. New Business

Item #1:

- Kevin brought up about whether or not the NAJC can support Olympians in some way. There are a lot of Calgary based Olympians. Kevin said they are looking for something to stimulate the youth group. Looking at a role model scenario. Is it possible for Atsuko Tanaka to come to the AGM as the keynote speaker?

ACTION #6: Kevin will report back about contacting ski jumper Atsuko Tanaka as possible keynote speaker at the AGM and will report back. This will be coordinated with the Young Leader Chair, Lisa.

Item #2:

- There was discussion around the per diem being increased. It was decided it be increased to \$60 effective immediately.



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Item #3:

- AGM: There was discussion about having future AGMs from Friday to Sunday so that all participants can attend Friday Human Rights events.

Item #4:

- There was concern about communication to member organizations. It was decided that it would be worthwhile for each NEB member to serve as a link to each member organization and that an NEB member contact the President of each organization before the AGM. The AGM Registration forms will be emailed out on Monday June 2. Phone calls should take place sometime later that week. Emphasize should be placed on: Young Leaders, Registration for AGM due July 18, Membership Fees need to be submitted on time (by July 18) to be eligible to vote at AGM, reports need to be returned by August 18 in order to have the AGM booklet prepared in a timely manner, reminder that Call of Motions and Nominations deadline is June 22, there is going to be a Friday Tour at Nikkei Museum.

Contact will be made as follows:

Ken: Toronto, Hamilton, Vancouver
Lillian: Regina, Yukon, Victoria
Bev: Kamloops, Vernon
Kevin: Calgary, Edmonton, Lethbridge
Valerie: Winnipeg, Lakehead

9. Next Meeting

Kevin cannot attend August 23-24 dates. There was discussion around changing the date. It was decided to change the NEB meeting to August 9-10 in Winnipeg.

12. Adjournment

MOTION #6: To adjourn meeting.

Moved by: Bev
Seconded by: Lisa Carried

Saturday Adjournment: 5:00 pm

Sunday Adjournment: 10:25 am

*Respectfully submitted
by Glenna Carlson*



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Seconded by: Lillian Carried

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Moved by: Bev
Seconded by: Lisa Carried

NOTE AMENDMENT: MOTIONS #7 AND #8 WERE MOVED AND PASSED VIA EMAIL JUNE 2014:

MOTION #7: Move that the 2014 Endowment Fund allocation report be approved as amended.

Moved by: Kevin
Seconded by: Valerie Carried

MOTION #8: That the NEB recommends that the Executive Director be established as a part time position for one year. Further, that the 2014-15 budget be amended with the addition of \$35,000 and that an additional \$35,000 be added to the 2015-16 budget to support: the position of Executive Director; increased office expenses and new initiatives.

Moved by: Kevin
Seconded by: Bev Carried



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**NOTE AMENDMENT: Motion # 9 was moved and passed at a NEB Netconference meeting
Of July 31, 2014**

**MOTION #9: To approve the Community Development 2014-15 Funds for Young Leaders
attending the 2014 AGM in Vancouver.**

Moved by: Bev Ohashi

Seconded by: Kevin Okabe

Carried