

**Minutes of NEB Videoconference Meeting
Monday December 3, 2012
5:00 pm PST, 8:00 pm EST**

Call to order: 8: 00 pm EST

Roll Call:

National Executive Board Members

President	Ken Noma
Vice President	Lillian Nakamura Maguire
Secretary	Bev Ohashi
Directors	Kevin Okabe Lisa Schoenhofer Valerie Nordin Hoshizaki
National Administrator	Terumi Kuwada (recorder)

Motion #1 to accept the agenda

Moved by: Lillian Nakamura Maguire

Seconded by: Bev Ohashi

Carried

Motion #2 to accept the Toronto NEB Meeting minutes of October 13-14, 2012 with addendums of meeting minutes from net conference of November 9 and 16, 2012

Moved by: Lillian Nakamura Maguire

Seconded by: Bev Ohashi

Carried (with following discussions noted)

Discussion: **Page 3 (2.2)** Suggest that the "recommendations" be written as "ACTIONS", and replace the phrase, "not best practices".

Page 4 (2.5) Suggest that the Recipient of the National Award, be given this award at the luncheon on Saturday, at the AGM. National Award will be given in 2013 (Note: last given in 2010, out of order- tk)

Page 4 (2.5) AGM budget guidelines. Kamloops has indicated that they will send recommendations, as they felt that the hospitality budget was insufficient.

Website. Lillian voiced concern that items need to be on the website on a regular basis. Need to spend more \$\$ on this issue. **ACTION: Ken will contact John and determine what is doable with the \$\$ he is given. John has always been given an honorarium and not a specific contract. This may change.**

Motion #7, approving 2013-14 budget. Query about what the final deficit will be. For now, the budget will remain unchanged until final numbers are in at the end of March 2013.

NEB Reports:

1. **President's Report by Ken Noma**

Report submitted.

NEB went in camera at this time.

NEB came out of camera.

Ken discussed the talks he has had with a tour company regarding future NAJC TOURS., possibility of 4 tours including a Hawaiian tour organized by Ken. Advantages are that there is no risk, little cost regarding marketing and publicity, no \$\$ investments, may receive same arrangements as first tour in October.

**MOTION #3 That the NAJC support the 2013 tours
Moved by Lillian ; Seconded by Bev. Carried.**

2. Endowment Fund Committee – Fall Selections

- No successful SEAD applicants. Some SEAD applications were considered under CD
- Applicants that were not granted any funds were refused for reasons other than the worthiness of their projects--for example, projects were already finished and monies were asked in arrears

**MOTION #4 That the NEB accept the recommendations of the EFC
Moved by Bev; seconded by Valerie Carried.**

MOTION #5 That the NEB accept the recommendations of the EFC, regarding the changes related to the allocation period of once a year, i.e. March 31.

(note: this is a procedural change vs a bylaw change)

Moved by Bev; seconded by Lillian Carried

- The membership will be advised of this change of allocation time.
Action: Ken will write this letter to the membership regarding change of allocation time.
- The main reasons for this change are that the yearly funds are relatively low and become more compromised when there are 2 allocation periods. With one allocation period, there will likely be more ability to grant greater amounts to worthy projects.
- **Action: Ken will advise John of this change and request that this be put on the Website.**
- Issue of EF recipients being members of local organizations or NAJC was discussed. Suggest that the letter sent to the recipients, include an invitation to join NAJC.

3. Heritage Committee Budget

Ken requested to reallocate the funds that were not utilized from David Pepper's project-\$700) and upon the recommendations of the Heritage Committee, remaining funds in the 2012-2013 budget will go towards the Nikkei Manga Project.

It was further agreed that in the future, the three Standing Committees have the discretion to amend their annual budget provided that they do not exceed the sum passed by the NEB and inform the Executive of the said changes.

4. **Vice President's Report:**

Lillian voiced a concern about the lack of archival/documentation that the NAJC records regarding significant issues, such as the Nanking Massacre/Korean Comfort Women. Lillian recommends that we need to develop a procedure to document positions or procedures taken in relation to issues that come before NAJC.

Immigration is also a significant issue that seems to be receiving mixed support. Lillian would like further consultation with Wanda Yamamoto, President of the Canadian Council for Refugees. She could serve as a resource person for HRC meeting/training in September, 2013. at a conference.

The HRC is discussing the issue of Missing/Murdered Aboriginal Women. Kim Uyeda-Kai could be a resource in Aboriginal issues as she works in the United Church, related to Aboriginal relations.

5. **Secretary's Report:**

Bev discussed some concerns related to the Minutes of the AGM :

- Can these be in a draft form on the website:
- Membership have voiced a concern that the issues raised at the AGM, become forgotten if the minutes are not circulated soon after the AGM
- Can the Chapter reports be put on the Website?
- Need to reflect on the implementation of the recommendations stated at the AGM
- How to distribute the minutes, act on the recommendations, in "DRAFT" form? What are the legal/procedural matters?

Action : The minutes of the AGM to be posted in the Member's section on the website or emailed to members in DRAFT form.

Bev advised that the following individuals have joined the CD committee:
Mike Murakami and Mitch Miyagami

MOTION #6 That the NEB accept the above individuals as members of the CDC
Moved by Bev; seconded by Lillian Carried

CDC members will be looking at the application process for CD projects, as well as resource materials for membership organizations.

6. **Financial Report:**

Kevin advised that with the departure of Tomoko, as National Administrator, the following changes will be in place:

- Terumi will be in charge of the general office duties, on a part time basis
- Tomoko will continue to do the bookkeeping duties on a part time basis
- The part time position will remain at 20 hours/week, with both Terumi and Tomoko sharing some of the flex time.

Action: Kevin will be the primary contact for any financial matters related to the office.

7. **Young Leaders Report:**

Lisa indicated that she has not yet with Lindsay to debrief the workshop from the AGM in Kamloops. Fundraising events have started--What about digital storytelling as a fund raising project?

8. **2013 Banquet Dinner** - see Ken's Report. Event will be affordable for people to attend.

9. **Marketing & Sustaining Fund:**

Discussed the need to start a major fund raising campaign.

10. **Nanking and Comfort Women Issues**

The NAJC was invited to engage in an activity related to this significant topic. The HRC reviewed its guidelines and provided its recommendations based on the guidelines. Keeping in mind the guidelines, our resources and expertise, the HRC has limitations in researching any of these complex issues. It is always important to educate ourselves and our community about social justice issues

Ken stated that he would like a full discussion about our responsibilities in Human Rights. The guidelines often dictate our official response. Should these be changed? Often our responses are not to say anything. What to do? Need to have someone outside review the HRC guidelines. Ken suggests Maryka Omatsu.

Kevin stated that most of our membership are cultural in nature and have some reticence in speaking out on social justice issues, all the more important that the NAJC speak out.

The guidelines and recommendations were tabled until the next face-to-face meeting of the NEB.

11. **Unfinished Business:**

Lillian recommends that we have more specificity in the guidelines related to the National Award.

Bev acknowledged that Hastings Park Foundation will issue tax receipts for donations received towards the Young Leader's Conference in 2012. Cheques cannot state that the donation is directed to the conference but their covering letter should state this.

12. **Next Meeting.**

Next teleconference on January 21, 2013. All are available except for Bev.

APPENDIX 1 MOTIONS COMPLETED AT THIS TELECONFERENCE

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ACTIONS TO BE IMPLEMENTED

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