

**National Association of Japanese Canadians**  
**National Executive Board Teleconference Meeting**  
**Wednesday, May 23, 2012 @ 8:00 pm (EST)**

**Agenda**

Roll Call

Approval of the Agenda

Approval of the NEB teleconference minutes of March 29, 2012

Main Business

1. NEB Reports

1.1 President's Report

1.2 Past President's Report

1.3 Treasurer's Report

1.4 Secretary's Report

2. Committee Report

2.1 Community Development Report

2.2 Constitution and Bylaw Report

2.3 Human Rights Report

2.4 Heritage Committee Report

2.5 Membership Committee Report

2.6 Nominations Committee Report

3. Revision of the Heritage Committee 2012-2013 Budget

4. Revision of the Human Rights Committee Procedures

5. Endowment Fund Committee Report

6. 2013 Toronto AGM (Date change to: September 21, 2013)

7. Unfinished Business

8. New Business

9. Next NEB Meeting: **August 25-26, 2012 in Vancouver. Accommodations @ Carmana Plaza**

10. Adjournment

**Minutes of NEB Teleconference Meeting  
Thursday, May 23, 2012  
5:00 pm PST, 8:00 pm EST**

**Call to order:** 8:05 pm

**Roll Call:**

**National Executive Board Members**

President	Ken Noma
Vice President	Lillian Nakamura Maguire
Treasurer	Takashi Ohki
Secretary	Bev Ohashi
Directors	David Iwaasa Kevin Okabe Steven Seller

Regrets: Past President Terumi Kuwada

**Motion to accept the Agenda with addendum of Treasurer's Report deferred to the end of the teleconference call.**

Moved by: Takashi Ohki  
Seconded by: Lillian Nakamura Maguire Moved

**Motion to accept the NEB Teleconference minutes of March 29, 2012 with revision that item 2.2 Motion was seconded by David Iwaasa by email.**

Moved by: Steve Seller  
Seconded by: Lillian Nakamura Maguire Moved

**1. NEB Reports**

**1.1 President's Report by Ken Noma**

- Meetings have been arranged in Vancouver with John Greenaway of the Bulletin to discuss the creation of a national journal; by making a donation from the Toronto Chapter, Toronto is having this discussion with Vancouver only; for the future, an electronic copy may be an option; Nikkei Voice will continue
- Professor Roland Coloma of the Ontario Institute of Education, University of Toronto will submit a report to Ken when he returns from Winnipeg and Vancouver after viewing the files donated by Dr. Anderson related to the Japanese Property Claims Commission; before these files are given to any organization, a process will be determined for organizations can make their submission to hold these valuable files by them.
- 2013 NAJC AGM should be changed to the weekend of September 21 since the weekend prior falls during the Toronto International Film Festival making downtown hotel rooms at a premium.

- Investigated by Jason Kendall, lawyer, HPF has a restriction of 10% of its total resource a year towards political activities which may limit the amount of donations that can be directed to NAJC; NAJC may be able to have their own Foundation; another option is to determine which NAJC activities can be identified as cultural or educational or social that may be acceptable by HPF as non-political.
- 1.2 Past President's Report by Terumi Kuwada submitted in writing prior to the teleconference call
- on May 1, 2012, Tomoko Kehler-Yokobori was selected as the new administrator for NAJC of 2 other candidates
  - acquisition and transferring of data onto the new computer is on-going and continues to be a challenge
  - Keiko Miki has agreed to be on the Nominations Committee. The search of nominees to the NEB board will continue. Terumi Kuwada will be stepping down at the AGM in September 2012 as the Past President
- 1.3 Secretary's Report by Bev Ohashi
- discussion on the sample AGM report prepared by Steve Seller led to the additional revisions to obtain more details about newsletter, partnership arrangements, other Nikkei organizations in the community, define updates and add budget; any other changes should be submitted by Wednesday, May 30 so that the sample report can accompany the actual report to be sent to chapters/associations by NAJC along with other items that Ken wish to highlight in preparation for the 2012 AGM

## **2. Committee Reports**

- 2.1 Human Rights Report by Lillian Nakamura Maguire
- May 30 UBC webcast will occur at 4:00 pm PST
  - Wooden plaque of \$50 will be purchased for the Human Rights Award; in the event that an organization receives the award, members of the organization may receive a letter or certificate of acknowledgement.
  - Tosh Kitagawa reported that the apology by the BC government was not well known by the community and poor protocol was followed; a letter will be crafted by Lillian and Ken and sent to the BC government acknowledging them for taking this step and also to address the poor protocol
  - Human Rights Committee Procedures were cleaned up and removal of old language

### **Motion to accept the revision of the Human Rights Committee Procedures**

Moved by: Lillian Nakamura Maguire

Seconded by: Bev Ohashi

Carried

## 2.2 Heritage Committee Report

- \$1,000 will be redirected from On Site inspection of JC artifacts to the translation of the "Story of Vancouver's Asahi".

### **Motion to accept the revision of the Heritage Committee 2012-13 Budget**

Moved by: David Iwaasa

Seconded by: Takashi Ohki

Carried

- 70<sup>th</sup> Anniversary CD has been sent; photographs were taken from the JCCC archives; if you need additional copies of the CD, let Ken know

## 2.3 Membership Committee Report by David Iwaasa

- membership categories, specifically the Associate Membership has not been resolved by the membership committee; need more time before this can be taken forward to the AGM; a teleconference call to discuss this or a face-to-face meeting of the membership committee will give members the opportunity to have an open discussion rather than through emails
- further investigation is also needed about membership fees and how they contribute to the organization and towards building the organization
- membership needs to incorporate more involvement and inclusivity

## 2.4 Nomination Committee Report by Ken Noma

- to date, two nominees have been confirmed for the NEB positions.

## 2.5 Endowment Fund Committee Report by Ken Noma

- application process is open for anyone to apply; it was suggested that applicants required to be a member of an association in order to apply but it was noted that consideration must be given to the spirit of the endowment funds to be accessible to others; the Endowment Committee will discuss this matter in their Fall meeting.

### **Motion to accept the allocation of the endowment funds for Spring 2012**

Moved by: Steve Seller

Seconded by: Lillian Nakamura Maguire

Carried

## **3. 2013 Toronto AGM**

### **Motion to move the AGM to the weekend of September 21, 2013**

Moved by: Steve Seller

Seconded by: David Iwaasa

Carried

#### **4. Treasurer's Report**

- 3 recommendations will make the budgetary process stable, predictable, and still maintain budgetary prudence:
  1. Combine the SEAD and CD component of the Endowment Fund into a single fund that can be allocated to SEAD or CD projects.
  2. Combine the Sustaining Fund and the National Development Fund of the Endowment Fund into a single fund to support the NAJC operational expenses and National Development Fund projects.
  3. Apply an annual rate of return on investment to the current value of the NAJC funds to obtain budgeted expenditures which remain unchanged to the end of the fiscal year eliminating mid-year revisions to the budgets.
- these recommendations should be presented to the members at the 2012 AGM

#### **Motion to accept these 3 recommendations in principle by NEB**

Moved by: David Iwaasa

Seconded by: Steve Seller

Carried

Current year's budget report was updated:

- Total operating revenue of \$36,900
- Total operating expenditures of -\$41,300
- Total endowment fund revenue of \$95,000
- Total endowment fund expenditures of -\$8,575
- Total investment income of \$120,000

#### **5. Unfinished Business**

- Deferred Emergency Response Protocol to the next NEB meeting
- 2012 NAJC Japan Heritage Tour has 10 people registered but need 20 people to go forward; if the total is not achieved, the registered people will still be able to go but it will no longer be a Heritage Tour; the deadline for registration is June 15th

#### **6. New Business**

- Will look at another teleconference call end of June 2012
- Next NEB Meeting: August 25 and 26, 2012 in Vancouver, accommodations at Carmana Plaza.

#### **Motion that the NAJC NEB Teleconference be adjourned**

Moved by: Steve Seller

Seconded by: Lillian Nakamura Maguire

Meeting adjourned at 10:00 pm EST