

Minutes of NEB Teleconference Meeting
Thursday, March 29, 2012
5:00 pm PST, 8:00 pm EST

Call to order: 8:25 pm EST

Roll Call:

National Executive Board Members

President	Ken Noma
Past President	Terumi Kuwada
Vice President	Lillian Nakamura Maguire
Treasurer	Takashi Ohki
Secretary	Bev Ohashi
Directors	Kevin Okabe Steven Seller

Regrets: Director David Iwaasa

Motion to accept the Agenda with addendum of new business from Kevin Okabe's financial proposal and Lillian Nakamura Maguire's UBC webcast

Moved by: Takashi Ohki

Seconded by: Terumi Kuwada

Carried

Motion to accept the NEB minutes of January 21/22, 2012

Moved by: Kevin Okabe

Seconded by: Lillian Nakamura Maguire

Carried

1. NEB Reports

1.1 President's Report by Ken Noma

- 2012 NAJC Japan Heritage Tour information has been sent out from the Winnipeg office informing the member organizations of the funding component and the tour operators who are Signet Tours, Safeway and the sponsor Japan National Tourist Organization (JNTO)
- Professor Roland Coloma will be cataloguing, digitizing, and reviewing the Dr. Anderson papers; he will also meet with Art Miki in Winnipeg and Dr. Anderson in Vancouver
- Roland Coloma will be offering use of meeting rooms at the University of Toronto, Ontario Institute for Studies in Education (OISE) for the 2013 AGM in Toronto
- 2012 Kamloops AGM is currently being developed to increase membership participation at the general meeting in September

- Discussions with Kevin Okabe on the use of E-Commerce and Pay Pal are still on-going as tools for fund-raising
- Attended a Tohoku Earthquake and Tsunami Seminar at York University where participants learned about NAJC participation in fund raising activities

1.2 Past President's Report by Terumi Kuwada

- Overseeing some of the office management duties with Lucy such as using Quick Books and hiring of a new administrator
- 5 applicants for the office administrator where 3 interviews will be conducted on April 9th; on April 10th 2 other candidates will be interviewed
- no nominations have been received to be part of the Nominations Committee
- working with the Canadian Muslim Leadership Institute to mentor and support young people from the Muslim community
- attended an event that focused on Hate Crimes against Jews and Muslims

1.3 Treasurer's Report by Takashi Ohki

- the current status of the 2011-12 budget was submitted for review
- the total amount of revenue for the Operating Fund for 2011-12 fiscal year is forecast to be \$33, 967 resulting in a deficit of \$40, 511
- the total amount of revenue for the Endowment Fund for the 2011-12 fiscal year is forecast to be \$93,495 resulting in a surplus of \$42,888
- overall deficit is \$2,099 for the whole NAJC budget of both Operating and Endowment Funds
- QuickBooks are updated until mid November 2011; checked all statements and VISA statements

1.4 Secretary's Report by Bev Ohashi

- 2 draft forms were presented for discussion on which format is more effective for chapters/associations to complete their report to the AGM
- Provide a sample of the report completed by a chapter/association like Calgary so that people can use it as a model on how to complete this form.
- Revisions will be made and then sent to NEB for their final input
- It is hoped that a final booklet summarizing the projects will be created and distributed to the member organizations.

2. Committee Reports

2.1 Community Development Report by Bev Ohashi

- all Community Development Summary Reports have now been submitted except for Ottawa

- a summary will be prepared of the community development projects for the AGM

2.2 Human Rights Report by Lillian Nakamura Maguire

- Jennifer Matsunaga's CV was distributed to the NEB for review

Motion to accept Jennifer Matsunaga as a new member of the Human Rights Committee

Moved by: Lillian Nakamura Maguire

Seconded by: David Iwaasa

Carried

- sample designs to create a Human Rights Award will be sent by Kevin Okabe by end of April at the latest
- discussion occurred about the Human Rights Priorities of:
 - a) First Nation issues
 - b) Issues related to new immigrants (ijusha)
 - c) Relationships with Muslim communities
 - d) Asian Heritage Month
 - e) UBC's honorary degree

2.3 Heritage Committee Report by Ken Noma

- a total of 5 professional, quality short videos have been taken around the antique evaluation featuring David Pepper as well as the evaluation held in Toronto on March 24; funds allocated for this initiative has been expended
- joint project of the NAJC Heritage Committee and Heritage Committee of the JCCC will be completed mid-April to finalize the photos from the JCCC archives to be part of the exhibit, "70th Anniversary of Nikkei Internment"
- quota of 20 participants for the Japan Heritage Tour should be met if organizations will promote this opportunity at a very competitive price; no liability should the quota of 20 is not met; those who have joined this tour will have the option of becoming part of another similar tour; final payment has to be made end of August but a deadline date should be determined
- member organizations will receive a commission fee of 4% (calculated from the cost of the land portion of the tour) for every tour member who comes from their respective city; the National will also receive 4% commission; or those tour members who come from other Canadian cities, the National will receive the full 8% commission
- the cataloguing of the NAJC files in Winnipeg is continuing by Art and Roy Miki and Mona Oikawa

2.5 Membership Committee Report

- concerns about the membership categories will be discussed by the Membership Committee and a formal report will be presented to the NEB
- determining the membership period due to the AGM occurring in September
- revisions to NEB by mid June (90 days before the AGM) for any by-law changes; to membership within 60 days of the AGM

3. 2012-13 Budget by Takashi Ohki

- revised 2013 budget will be a net loss of \$2,875 with the projection of the following expenses:

- Human Rights Budget:	teleconference calls (7 calls x \$150)	\$1050
	conference fees	575
	HR award plaque	300
	Digital story production/editing	2000
	Total:	\$3925

- Community Develop.		
Budget:	Young Generation Conference	\$2000
	First Nations Outreach Project	150
	Total:	\$2150

An additional \$16,700.00 was presented to support the continuation of the Community Development Pilot Projects after the AGM.

- Heritage Budget:	Digital Storytelling	\$ 900
	On site inspection of JC artifacts	1000
	70 th Anniversary CD & Display	800
	Total:	\$2700

Motion to accept Human Rights Budget of \$3925

Moved by: Terumi Kuwada

Seconded by: Takashi Ohki Carried

Motion to accept Community Development Budget of \$2150

Moved by: Terumi Kuwada

Seconded by: Takashi Ohki Carried

Motion of accept Heritage Committee Budget of \$2700

Moved by: Terumi Kuwada

Seconded by: Takashi Ohki Carried

- review of the operational funds will continue by Kevin Okabe and Takashi Ohki

4. 2012 Kamloops AGM Agenda
 - an overview of the draft agenda was presented and discussed
 - more time needs to be allocated to discuss resolutions
 - discussion on strengthen identity and member organization will have to be moved to the afternoon or combined with small group discussions on JC history and identity; also include how can new immigrants be supported and involved in the NAJC
 - provide a session Friday evening about the NAJC finances
 - another revision will be done to incorporate these changes
 - to determine if the NEB can meet earlier on Friday, September 14, each NEB member should check flight schedules to see how soon they can arrive in Kamloops; provide this information for the next NEB teleconference call in May
 - it is proposed that the AGM booklet will be made available electronically to reduce paper cost and allow for last minute revisions/additions; member organizations will be asked to submit their annual reports by early August for general distribution to members and will be encouraged to bring laptops to the AGM

5. 2013 Toronto AGM (September 14/15)
 - Art Miki to be a speaker for the 2013 AGM

6. Unfinished Business:
 - NAJC legal partner is still investigating the status of Hastings Park Foundation (HPF)

7. New Business:
 - Tracking charts of NAJC Finances were prepared by Kevin Okabe
 - Vision, Mission, and Goals to discuss at the May teleconference
 - Concise presentations about the budget can be offered at the AGM on the Friday evening where more time can be spent on understanding the budget before the Treasurer's Report on the Saturday, September 15th
 - on May 31 at UBC from 4 to 7 pm, the convocation will be a live webcam acknowledging the UBC students who will receive a honorary degree; special announcements are being coordinated at each of the centres
 - David Iwaasa will attend to represent NAJC; Lillian Nakamura Maguire will follow up on the UBC webcast
 - Wednesday, May 23rd is the next teleconference call; 8:00 pm EST

Motion that the NAJC NEB Teleconference be adjourned

Moved by: Lillian Nakamura Maguire

Seconded by: Bev Ohashi

Meeting adjourned at 11:05 pm EST

