

**Minutes of the NEB Teleconference  
Of November 23, 2011  
8:00 pm EST**

Present: Ken Noma, Lillian Nakamura Maguire, Takashi Ohki, David Iwaasa,  
Terumi Kuwada, Steven Seller, Bev Ohashi

Agenda:

1. Call to Order
2. NEB Minutes of August 27-28, 2011
3. 2011-2012 Budget
4. Letter to Minister Jason Kenney
5. Fall 2011 Endowment Fund Report
6. National Administrator
7. Office computer
8. Appointment of Kevin Okabe in January 1, 2012 to the NEB
9. Unfinished business
  - a) donation for war memorial ceremony (amended)
10. New business
11. Adjournment

**Motion to accept the Agenda with amendment**

Moved by: Terumi Kuwada

Seconded by: Steve Seller

Carried

1. Meeting called to order at 8:05 pm (EST)
2. NEB Minutes of August 27-28, 2011
  - complaints were made by membership about the delay of the minutes and without enough detail
  - these minutes were made to make it more user friendly for the membership but could be edited; this is the reason for the minutes becoming extensive
  - minutes on the website can be less detailed but it has to reflect our business; some areas had too much detail; should focus on the issues and decisions that arose from the discussion; action is more important than the detail
  - official minutes should be consistent and the same if they are posted
  - format of the minutes will be discussed further at the January 2012 NEB meeting in Winnipeg

**Motion to accept the NEB Minutes of August 27-28, 2011**

Moved by: Terumi Kuwada

Seconded by: Lillian Nakamura Maguire

Carried

### 3. 2011-12 Budget

- since Oct. 2011, there have been several changes in the market that has affected the NAJC fund
- we are going through a period of turmoil for 1 year or so; however, investment income has decreased significantly in the last quarter ended September 30, 2011 that may be an indication of a new trend in the investment income; therefore, it is for this reason that we look at our budget and revise it
- the 2011-12 budget will have a deficit of \$24,000

Revisions to the 2011-12 budget include:

- a) Operating revenue: \$33,400 to \$25,900
- Operating Expense: no change
- b) Endowment Fund: \$105,000 to \$80,000
- c) Human Rights Committee: \$2800 to \$3300
- d) Digital Storytelling (DST): \$2000 to \$0 (allocated to the next fiscal year)
- e) SEAD and CD: \$32,000 to \$24,000

### **Motion to accept the Monitoring of the 2012 Budget as of Nov. 17, 2011 as amended**

Move by: Terumi Kuwada

Second by: Steve Seller

Carried

### 4. Letter to Minister Jason Kenney

- letter is asking the government to give us time to respond since we are not immigration experts
- opening paragraph should be revised for further clarification as well as dropping the comment about not being experts in immigration policy
- will make revisions by Lillian and Ken
- pass the letter in principle; have Ken check it before sending; Lillian and Ken will

### **Motion to accept the letter to Minister Jason Kenney in principle**

Move by: Steve Seller

Second by: Terumi Kuwada

Carried

### 5. Fall 2011 Endowment Fund Report

- NAJC Endowment Fund Committee Minutes were sent to the NEB for discussion on November 21, 2011
- projects are from Vancouver for both SEAD and CD allocation
- SEAD: did reject 2 applications because there were no direct benefit to the JC community
- recommendation 1: SEAD set for \$1,500 and CD to be set at \$3,000 as the maximum limit

- recommendation 2: if the NAJC member does not have a local chapter, then 2 letters of reference will be accepted; historically, the letter of support from the local NAJC chapter was to inform them of the project being considered for funding to the NEB
- recommendation 3: need to do more due diligence; track the Fall 2011 recipients

**Motion to accept the Endowment Fund Committee Report as of Nov. 21, 2011**

Moved by: Terumi Kuwada  
 Second by: Steve Seller Carried

6. National Administrator

- Sally and Terumi met today to do an orientation of the NAJC; orientation will occur as well with Lucy to discuss practices such as QuickBooks, email distribution and action required; high priority timelines, financial accounting system, etc.
- Sally will be in the office Mon to Wed daytime hours; would like emails to be transferred to a Gmail account so that she can access it outside of these days; eliminate the land line and maintain the NAJC cell phone for Sally to take calls even outside of the Mon. to Wed. hours
- Lucy has agreed to be a signator for the VISA account
- Takashi may come to Winnipeg on Thursday, Jan. 20 (1 day early) to spend some time with Sally

Davis Iwaasa joined the meeting at this time.

7. Office Computer

- do some preliminary costing for a computer
- \$1000 still available for the purchase of a computer with an LCD monitor; should have about \$200 honorarium for IT support
- decision to purchase computer will be made at the January 2012 meeting

8. Appointment of Kevin Okabe

- covering letter and resume was sent to NEB members

**Motion to accept the appointment of Kevin Okabe as NEB member effective January 1, 2012**

Moved by: David Iwaasa  
 Seconded by: Lillian Nakamura Maguire Carried

9. Unfinished Business

- a) War Memorial Celebration Donation

- 2 wreaths paid by NAJC as well as covering some cost at the ceremony following this event; during Henry Kojima's period, some funds were allocated towards the reception

- request was made for \$500, by a member of the Committee, Roy Kawamoto, in 2009. The funds were to cover the costs of the reception, which is a special occasion every year for all Japanese Canadians veterans. The current request, belatedly, is for the reception in 2009 and will be paid, as approved by the NEB in October/2009

- David Iwaasa has attended this event on behalf of NAJC where about 300 people attended

- regarding more recent wars, while a number of Japanese Canadians have served in the Canadian Forces in Afghanistan, only one Japanese Canadian soldier, Michael Yuki Hayakaze has died in Afghanistan

10. New Business - none

**Motion that the NAJC NEB Teleconference be adjourned**

Moved by: Terumi Kuwada

Seconded by: David Iwaasa

Meeting adjourned at 9:35 pm