

NATIONAL EXECUTIVE BOARD MEETING
April 9/10, 2011
Carmana Plaza, Vancouver, BC

Saturday, April 9, 2011

Meeting called to order 9:05 am

Present: Ken Noma (*President*), Terumi Kuwada (*Past President*)
Lillian Nakamura Maguire (*Vice President*), Takashi Ohki (*Treasurer*)
Angela Foreman (*Secretary*), Steven Seller (*Director*),
David Iwaasa (*Director*)

Regrets: Pamela Sugiman (*Director*)

MOTION: To accept agenda. [Appendix A]
Takashi Ohki *Angela Foreman* *carried*

Minutes of the December 2010 NEB meeting in Toronto, ON.

ACTION: Angela to incorporate changes requested by Lillian and Terumi and then email to NEB for approval.

Main Business

Membership Committee – Verbal report by David Iwaasa

- Current committee members are:
 - Cathy Tennant
 - Lillian Nakamura Maguire
 - Kim Uyeda Kai
 - Keiko Miki
 - David Iwaasa

ACTION: David to draft a letter to from the Membership Committee to all Member Organizations and Associate Members by the end of the month.

The letter:

- will help to determine if they are in good standing as per NAJC bylaws
- there will be a deadline for recipients to respond by – before AGM
- will request information to be reported to the NAJC – copy of most recent AGM minutes to begin

ISSUE: Steven - The question was raised that due to Privacy Laws there may be legal issues surrounding a request for membership lists. As a result there may be a need to examine the bylaws.

President – Written report as submitted and verbal report by Ken Noma

- Ukrainian Canadian – Ken has been invited to and will attend a dinner at the end of April regarding the 25th anniversary of the Chernobyl disaster

NAJC NEB Meeting April 2011
Vancouver, BC

- Discover Canada booklet report/information will be emailed to the membership

Past President – Written report as submitted and verbal report by Terumi Kuwada

- report on Terumi's continued work with the Canadian Muslim Institute's 2 year leadership program

Vice President – Written report as submitted by Lillian Nakamura Maguire

Secretary – verbal report by Angela Foreman (under CDC report)

Committee Reports

Community Development Committee – Angela Foreman

- only 2 out of 8 CDC Pilot Project Program recipients have submitted reports to date
- some of the remaining 6 Program participants have not reached their project completion dates yet, and some participants have asked for deadline extensions

ACTION: Angela will draft a letter by mid-May from the CDC to the Program participants requesting a status update of their projects and/or reports from those who have completed their projects.

Nomination Committee

- no committee currently exists
- there was a suggestion that perhaps the Past President would be a good chairperson for this committee, but all Members need to be more active in seeking nominees

ACTION: Steven and Ken to review terms of reference by the end of April. Any resulting bylaw changes being proposed at the AGM will need to be distributed to the Members 90 days before the AGM – approximately by July 15th.

Endowment Fund Committee – Ken Noma

- current EFC members are:
 - Mike Murakami
 - Oliver Okie
 - Alan Tanaka
 - Janine Oye
- this fiscal year there is a total of approximately \$32,000 available for granting and meeting costs
- discussion regarding possible video-conferencing or Skype as cost-reducing measure for Committee costs
- spring granting session will be held within the next 90 days

Heritage Committee – Ken Noma

Digital Storytelling workshop proposed; perhaps as a pre-AGM workshop

Digitization of NAJC Records

- currently pay approximately \$160 per month to rent 10'x15' storage space for furniture and documents – just renewed for a year
- documents to be digitized include for example; AGM notes, NEB meeting notes, EFC meeting notes, conference and workshop documentation
- each box currently in storage isn't necessarily organized in and of itself and so the digitization process will also require the organization of the information itself by people who know the NAJC and its history

Identification and Digital Recording of JC Artifacts

- would need waiver from participants who would be visually recorded
- David Pepper provides the expertise for honoraria plus travel and expenses
- need identified to preserve folkart or other artifacts that may not have a monetary value but has historical significance to the JC community
- need to ensure that when the event is ran the NAJC is recognized as the sponsor
- Heritage Taskforce has been dissolved as their task has been completed

MOTION: To accept Ken Noma as the chair of the Heritage Committee and to accept the following committee members: David Tanaka, Russell Onizuka, Mike Murakami, Fumi Torigai, Michiko Yano Shuttleworth, Pam Sugiman.

David Iwaasa

Lillian Nakamura Maguire *carried*

MOTION: To allocate \$1,000 of the AGM approved \$4,000 Heritage Committee budget to the Digital Storytelling Project.

Lillian Nakamura Maguire

Terumi Kuwada

carried

MOTION: To allocate \$500 of the AGM approved \$4,000 Heritage Committee budget to the Digitization of NAJC files in Winnipeg.

Lillian Nakamura Maguire

Angela Foreman

carried

MOTION: To allocate \$2,000 of the AGM approved \$4,000 Heritage Committee budget to the On-site Identification and Digital Recording of Japanese/Japanese Canadian Artifacts in Private Collections and Japanese Canadian Institutions project.

Terumi Kuwada

Steven Seller

carried

MOTION: To allocate \$500 of the AGM approved \$4,000 Heritage Committee budget to the Travelling Japanese Cultural Education Kit .

Lillian Nakamura Maguire

Takashi Ohki

carried

NAJC website – working lunch with Gary Matson and John Greenaway to discuss NAJC website

- John suggested that reports of Endowment Fund recipients should be put on the website as it is a good way to promote the projects and what NAJC is doing to support members.
- NAJC would need a waiver in the contract with fund recipients

David Iwaasa – exited the meeting to fulfill prior commitment

Human Rights Committee – written report as submitted and verbal report by Lillian Nakamura Maguire

- current membership includes: Tatsuo Kage (Vancouver), Judy Hanazawa (Vancouver), who will be stepping down after January 2011, Keiko Miki and Stacey Matsumoto (Winnipeg), Hitomi Suzuta and Lisa Schoenhoefer (Ottawa), Kim Uyede-Kai and Charlotte Chiba (Toronto)
- reported on priorities that have been identified for the HRC and the activities of the HRC
- HRC is inundated with emails and Lillian has asked the HRC to indicate on the subject line of their emails if something is “FYI” or “Action may be required” or “Immediate Action Required”
- hoping by the end of June to have Human Rights pages up on the NAJC website
- budget request forthcoming for 5 teleconferences and one in-person meeting
- Lillian identified a need to expand the capacity of the HRC by adding new members
- If a face to face meeting or training workshop is proposed, then a budget request must be presented and approved by NEB.

ACTION: NEB to forward potential HRC committee member names and CV's to Lillian.

Constitution and Resolutions Committee – Steven Seller

- Need to understand ramifications of new legislation on NAJC operations
- Lucy has sent in the changes from the last AGM to the Canadian Government
- Notice of proposed changes would need to go to the membership by July
- Discussion regarding that the requirement of members to submit membership lists should be eliminated due to privacy concerns, but perhaps it could be replaced by the number of paid up members

MOTION: To accept the Committee reports as presented.

Lillian Nakamura Maguire

Terumi Kuwada

carried

Task Force on Financial Sustainability – Mike Murakami

- written report from Mike submitted to other Task Force members

ACTION: Steven, Tak and Terumi to follow up as Task Force members on Mike's written report.

Future Planning Group – 2010 Ottawa AGM – Pam Sugiman

- report moved to agenda for June NEB teleconference

Treasurer – written reports as submitted by Takashi Ohki and verbal report

- received Auditor's report, reviewed the report and then called a meeting of the Audit Committee to review the report
- Audit Committee “approved” financial statements – this is not required, but the Treasurer believed it to be prudent considering the fact that the Members will be voting to accept the financial statements via email as per a motion made at the AGM
- FYE 11 at this point appears to have achieved a balanced budget afforded by the motion made two AGM's ago that allows the NAJC to use some Endowment fund investment income to cover sustaining fund operating budget deficits – this transfer from the

*NAJC NEB Meeting April 2011
Vancouver, BC*

ACTION: Tak to follow up with John Greenaway regarding the format of the “Now and Then” section of the website and updating the contents of the website.

Immigration Options for Japanese Nationals – Craig Natsuhara paper

- discussion regarding how the issue arose

ACTION: Lillian to follow up with the Human Rights Committee regarding their views on this proposal

New Denver Committee

- discussion regarding the level of support the NAJC is prepared to offer the New Denver national historic site
- this issue is perhaps something that would fall under the territory of the Heritage Committee

National Election Questionnaire

- discussion about the merits of polling the Canadian political parties regarding their position on issues of particular relevance to the Japanese Canadian community

ACTION: Lillian to see if there are any issues that might be appropriate to be sent to all political parties

ACTION: Ken to meet with the CCNC regarding how the position of Executive Director is structured and operates within their organization.

Gordon Hirabayashi

- discussion about Gordon’s substantial contribution to human/civil rights

ACTION: Lillian to look at selection criteria for a national human rights award in the name of Gordon Hirabayashi

CRRF

- discussion regarding the current activities of the CRRF and what formal communication process exists between NAJC and CRRF

MOTION: Moved that the meeting be adjourned.

Terumi Kuwada

Seconded: Steven Seller

Meeting adjourned at 11:25 am.