

**Minutes of NEB Teleconference Meeting
July 8, 2010**

Meeting called to order at 7:00 pm EST on Thursday July 8, 2010.

Angela Foreman appointed as recorder.

Present: Terumi Kuwada (*President & Chair*),
Grace Eiko Thomson (*Past President*), Angela Foreman (*Secretary*),
Takashi Ohki (*Treasurer*), Pamela Sugiman (*Director*);
Steven Seller (*Director*); Alan Tanaka (*Director*)

Late arrival: Masa Kagami (*Vice President*)

MOTION: Moved to accept the NEB meeting agenda.
Takashi Ohki *Seconded: Pamela Sugiman* *Carried*

Acceptance of minutes of NEB meeting of March 27-28/2010.
Previously accepted by NEB via email.

President's Report – written report submitted by Terumi Kuwada.

Past President's Report – written report submitted by Grace Eiko Thomson.

Secretary's Report - verbal report given by Angela Foreman.

As of May 31, 2010 the Toronto and Ottawa member organizations have not submitted signed CDC Pilot Project Program agreements to receive their approved funding.

ACTION: Terumi will inquire with Lucy and email Angela whether Toronto or Ottawa has submitted their agreements since the end of May 2010.

Director Report – written report submitted by Pamela Sugiman.

Treasurer's Report – written report submitted by Takashi Ohki.

3 main points of interest:

1. Current portfolio performance;
2. Budget performance for the fiscal year ended March 31, 2010;
3. Budget limitations for the current fiscal year ending March 31, 2011.

ACTION: Takashi will investigate alternative budgeting strategies for funding NEB quarterly meetings.

Vice President's Report – written report submitted by Masa Kagami.

1. Human Rights Museum – HRC will follow-up
2. Discover Canada – discussion re: HRC's involvement in Discover Canada

Committee Reports/Special Projects:

Membership Committee – Alan – No addition to report.

Constitutional Committee – Steven - Discussion regarding what changes have been submitted to the Ministry to ensure that all constitutional changes have been submitted.

Endowment Fund – Terumi reported that she had been contacted by some of the non-successful applicants and she passed along information in that regard.

Canadian War Museum – Grace – Supposedly changes will be made by October and Grace proposes a special AGM trip to the museum to see the hopefully finished product.

Heritage Task Force (proposal for AGM) – Steven – Written proposal submitted and was reviewed by NEB. The NEB emphasized the need to capture any budgetary needs for the proposed Heritage Committee for presentation to the membership.

ACTION: Steven and Grace to refine drafted proposal for presentation at the AGM.

Ad Hoc Committee (proposal to government) – Grace – Committee is at a bit of a stand-still currently due to committee member family health issue. Goal is to present to the government in September 2010. The committee is preparing a very detailed position paper with addendum with examples referencing both the Canadian Human Rights Museum and Discover Canada situations. The HRC was encouraged to submit to the Ad Hoc Committee its position on Discover Canada for its inclusion in the position paper.

Canadian Museum of Human Rights (submission to Museum) – Grace -

Website update on proposal – Takashi – referred to his written report of April 14, 2010.

Discussion Items:

NIMC plaque ceremony on July 31, 2010 – verbal report given by Grace on the upcoming plaque ceremony.

APPROVAL: Approval by NEB to finance Grace's travel expenses thru the Task Force budget since the nature of the visit is quite relevant to the purpose of the Task Force's purpose.

Hastings Park renovations - Grace

Local committee likely to form (VJCCA) around this issue with NAJC spearheading the effort.

Ann Sunahara Merit Award – Grace – The NEB stated its support of presenting Ann with the Award at the AGM in Ottawa.

ACTION: Thunder Bay will nominate Ann Sunohara for the NAJC Merit Award.

Canadian Race Relations Foundation – Pam – Expressed concern over the absence of a presence of the NAJC in relation to the CRRF at the recent symposium she attended. Concern over the current effectiveness of the CRRF.

Office Space – Again the subject of the relevance and future direction of the NAJC came up as it impacts the future needs of the organization. Identified as a large issue requiring more time for discussion, the issue of permanent space for the NAJC was temporarily tabled.

Honouring Our People publications – Pam and Terumi reviewed the template and determined that it looked acceptable as presented.

Executive Director Proposal (update at AGM) – Steven – Gave a verbal report on where the issue of where the Proposal currently stands with the membership.

New Business:

Annual General Meeting - Terumi asked NEB to forward ideas and suggestions to her for any discussion/workshop type ideas for the AGM.

Nomination Slate – Nomination Committee reports that it has only received two nominations to date for the upcoming elections in October. Terumi asked the NEB to forward any nomination suggestions to her.

NEB entered into In-camera discussion at 9:24 pm EST.

NEB exited In-camera discussion at 9:40 pm EST.

MOTION: To extend the deadline for the acceptance of nominations for NEB positions until the end of August 2010.

Pamela Sugiman

Seconded: Masa Kagami

Carried

Meeting adjourned at 9:45 pm EST.