



# National Association of Japanese Canadians Heritage Committee meeting minutes

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Meeting date: 31 January 2015

Meeting time:	5:15pm EST – 6:25pm EST
Meeting location:	Japanese Canadian Cultural Centre, 6 Garamond Court, Toronto, ON, M3C 1Z5
Meeting called by:	Lisa Uyeda, Chair
Type of meeting:	Committee development
Facilitator:	Lisa Uyeda, Chair
Note taker:	Lisa Uyeda, Chair
Attendees:	Noreen Kuroyama, Lillian Maguire, Kevin Okabe, Lisa Uyeda, and Bryon Wilfert.
Regrets:	None.

## Adopt 31 January 2015 meeting agenda

Motion moved:	Lisa Uyeda
Motion second:	Noreen Kuroyama
Result:	Carried

## Adopt 17 January 2015 meeting minutes

Motion moved:	Bryon Wilfert
Motion second:	Kevin Okabe
Result:	Carried

## Business arising from Minutes

### 1. Discussion on past Heritage Committee reports

- a. The committee requested access to past Heritage Committee reports for review to understand what was and was not discussed by the previous committee.
- b. NAJC Member Organizations submit yearly reports for the NAJC AGM and may include heritage related updates. Recommended reviewing the past couple of NAJC AGM reports to understand what heritage related projects were and weren't achieved.



- c. The NAJC website has been redesigned and now includes a members-only section where meeting minutes can be accessed. Would like to access Heritage Committee meeting minutes and reports online.

Conclusions: Requested access to past Heritage Committee reports and NAJC AGM reports. Once adopted, meeting minutes are to be sent to the NAJC Webmaster for upload to the members-only section.

[Action]: Kevin Okabe to email the 2014 NAJC AGM report to the Heritage Committee

[Action]: Lisa Uyeda to submit adopted Heritage Committee meeting minutes to the NAJC Webmaster for upload to the NAJC members-only section of the website.

## 2. Review of NAJC by-laws

- a. The Constitution Committee have reviewed and documented recommendations to the NAJC by-laws. The following are proposed changes concerning the Heritage Committee:

### 21.9 The Heritage Committee

21.9.1 The Heritage Committee is chaired by a member of the National Executive Board.

21.9.2 The Heritage Committee is comprised of appointed and volunteer members.

21.9.3 The Heritage Committee shall be responsible for:

(a) aiding Japanese Canadian communities in the preservation, maintenance and dissemination of Japanese Canadian heritage and history;

(b) monitoring representation of Japanese Canadian history in Canadian society; ~~and~~

(c) encouraging and supporting the development of educational activities and resources on Japanese Canadian history and heritage; and

(d) proposing recommendations regarding (a), ~~and~~ (b) and (c) above to the National Executive Board and/or the membership through the National Executive Board.

Motion #1: Adopt the proposed revision to the NAJC by-laws 21.9 The Heritage Committee as identified above.

Motion moved:	LillianMaguire
Motion second:	Noreen Kuroyama
Result:	Carried

- b. The Constitution Committee also proposed the following changes to 21.2.7 to incorporate all NAJC committees:

### 21.2.7 Committees are responsible for the following:

(a) coordinating their work with the National Executive Board and where appropriate the National Development Committee in developing an annual and long term program plan;

(b) coordinating their work with the National Executive Board and the National Development committee in developing annual and long term budgets;



- (c) identifying current and developing issues;
- (d) work with the National Executive Board to research and develop positions in determining priority issues; and
- (e) on behalf of the National Executive Board and the Membership, deliver the annual work plan.

Conclusions: Moving forward, use 21.2.7 to coordinate and guide the Heritage Committee’s actions as a committee and make recommendations to the National Executive Board.

### 3. Establishing Terms of Reference

To follow the NAJC by-laws; section 21.9.

## Old business

### 4. Project proposals, approval process, and funding

- a. The NAJC Strategic Plan identifies community oral history recordings as a priority for this year. How many Nikkei organizations have coordinated oral history projects; how many continue; how many have resources? Consultation with the National Nikkei Community is required to understand what heritage projects have been thought of, are within the initial starting stage, are ongoing, and/or completed. Recommended surveying all Member Organizations, Supporting Member Organizations, and other Nikkei organizations (e.g. Nikkei Cultural Centres) to evaluate past, present, and future heritage projects. Details on the survey and how the survey will be conducted are to be discussed following approval from the National Executive Board to conduct the survey.

Conclusion: A Nikkei heritage project survey is recommended to gain a better understanding of the national heritage situation.

[Action]: Lisa Uyeda to report to the National Executive Board to seek approval to conduct a national survey; by 1 February 2015.

### 5. Budget

No expenses at this time.

## New Business

None.

Meeting adjourned

Motion moved:	Lisa Uyeda
Motion second:	Lillian Maguire
Time adjourned:	6:25pm EST
Next meeting date & time:	To be determined.
Next meeting location:	To be determined.