



NAJC COMMUNITY RENEWAL FUND

APPLICATION FOR GRANT

TYPE OR PRINT CLEARLY. PLEASE RESPOND IN THE SPACE PROVIDED, UNLESS OTHERWISE NOTED.

**ALL ASPECTS OF THE APPLICATION MUST BE COMPLETED TO BE CONSIDERED BY THE
COMMUNITY RENEWAL FUND COMMITTEE.**

PART A: APPLICANT INFORMATION

NAME OF ORGANIZATION: _____

STATUS OF ORGANIZATION: FULL MEMBER SUPPORTING MEMBER

NAME OF CONTACT PERSON: _____

POSITION: _____ PHONE NUMBER OF CONTACT _____

PERSON: _____

E MAIL OF CONTACT PERSON: _____

MAILING ADDRESS: _____

SELECT ONE OR BOTH CATEGORIES FOR GRANT APPLICATION:

NEW FACILITY, RENOVATION OR BUILDING IMPROVEMENT PROJECT (APPENDIX A)

NEW OR CONTINUING PROGRAMS SUPPORT (APPENDIX B)

PART B: ACKNOWLEDGEMENTS

THE APPLICANT ACKNOWLEDGES THE TERMS SET OUT IN THE INFORMATION DOCUMENT NAJC
COMMUNITY RENEWAL FUND “INFORMATION FOR APPLICANTS”.

YES

NO



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APPENDIX A

NEW FACILITY, RENOVATION OR BUILDING IMPROVEMENT PROJECT

INELIGIBLE COSTS: TOOLS, EQUIPMENT, LEGAL FEES, FINANCING CHARGES, ON-GOING MAINTENANCE, ADMINISTRATIVE COSTS, MEALS, TRAVEL

DESCRIPTION OF THE PROJECT:

START DATE: _____

COMPLETION DATE: _____

PURPOSE:

Please attach additional pages if needed.

IMPLEMENTATION PLAN: (List specific objectives and how they will be accomplished, proposed location and a plan of action)

Describe the expected results of the project. Must be clearly linked to the project objectives and be specific, concrete and measureable.

Describe how the project will benefit the Japanese Canadian community.

Describe whether other companies and organizations are involved in the project.

Detail the estimated cost for the new facility, renovation or building improvement project. Submit at least two contractors' estimates.

PLEASE ATTACH A DETAILED PROPOSED BUDGET OF THE PROJECT.

Project Budget:

1. Describe all the expected sources of funding for the project including your own contribution.

Member Organization Contribution

Government or non government

Community

Grant from Community Renewal Fund

Other (specify)

2. Describe the expenditures for the project.

Capital expenditures (building materials, supplies and renovation costs)

Capital assets (furniture, lights, doors, flooring, etc.)

Professional fees

Other fees

General costs

Provide in-kind resources to be included in the total budget

Specific details:

Total Resources: \$ _____

Total Project Value: (Estimate) \$ _____

Grant Request from Community Renewal Fund: \$ _____



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APPENDIX B

NEW OR CONTINUING PROGRAMS SUPPORT

DESCRIPTION OF THE PROJECT:

START DATE: _____

COMPLETION DATE: _____

PURPOSE:

Please attach additional pages if needed.

IMPLEMENTATION PLAN: (List specific objectives and how they will be accomplished, proposed location and a plan of action).

Describe the expected results of the project(s). Must be clearly linked to the project objectives and be specific, concrete and measurable.

Describe how the project(s) will benefit the Japanese Canadian community.

Describe how your project(s) might increase the involvement of the volunteer base, youth engagement and membership to your organization.

PLEASE ATTACH A DETAILED PROPOSED BUDGET FOR THE PROJECT

Project Budget:

1. Describe any other sources of funding for the project(s) including your own contribution.

Member Organization's Contribution
Government or non government
Community
Grant from Community Renewal Fund
Other (specify)

2. Describe your expenditures.

Honoraria
Location rental
Advertising and promotion
Printing
Supplies
Equipment purchase
Equipment rental
Other: (specify)

Specific details:

Total Resources: \$ _____

Total Project Value: \$ _____

Grant Request from Community Renewal Fund: \$ _____



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DECLARATION

WE HEREBY DECLARE THAT THE INFORMATION CONTAINED IN THIS APPLICATION AND ATTACHMENTS ARE TRUE, CORRECT AND COMPLETE. THIS APPLICATION IS MADE ON BEHALF OF THE ORGANIZATION NAMED AND WITH ITS FULL KNOWLEDGE AND CONSENT.

APPLICANT'S ORGANIZATION'S NAME:

ENDORSEMENT 1 (PRESIDENT OF ORGANIZATION):

NAME:

DATE:

SIGNATURE:

ENDORSEMENT 2 (OTHER BOARD MEMBER OF ORGANIZATION):

NAME:

POSITION/TITLE:

DATE:

SIGNATURE:

FORWARD TO:
NAJC
COMMUNITY RENEWAL APPLICATION
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WINNIPEG, MANITOBA
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NATIONAL@NAJC.CA

